



# BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

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2018-12-26  
8:57 AM  
TOWN OF CHELMSFORD  
PATRICIA E. DZURIS  
TOWN CLERK

DATE: **Thursday, November 15, 2018** TIME: **6:00 PM**

PLACE: **Town Offices** ADDRESS: **50 Billerica Road** ROOM: **200**

## Minutes

### Meeting Minutes

Members Present: J. Kelsey, T. Gazda, R. Schneider, D. Antonelli, M. Carignan, K. Taylor, R. Klinkhammer, S. Pustell

Absent: R. Morse

Public Present: D. McNurland

#### Public Input

- FBFRT Annual Meeting has been scheduled for December 2, 2018 at 2pm at Pedal Power in Acton, MA.

#### Announcements

- None

#### Update of Plans for Carol Clevon Park/Status of Art Walk Restoration/Status of Grist Mill Project

- Ground breaking is underway at this location
- T. Gazda is in touch with project coordinator Tyler Ruger and he placed additional No Parking signs along the fence per his conversation with T. Gazda.
- T. Gazda is meeting with Tyler Ruger next week to go over some items such as parking, etc.
- T. Gazda will inquire as to when they will review landscape plans again.

#### Update Second Trail Kiosk

- T. Gazda was supplied a new contact (Robert Baratta) at the Nashoba Tech Carpentry Shop to collaborate on building a kiosk for Spring 2019.
- T. Gazda will work with S. Jahnle to prepare a Request for Determination of Applicability for presentation to the Conservation Commission for the Heart Pond site.

#### BFRT Trail Crossing Issues

- Golden Cove Road received wider crossing stripes at the cross walk.
- T. Gazda will speak with S. Jahnle next week about DPW position on trail crossings. BPAC will then address this topic going forward.
- Maple Road, Glen Ave, High Street, and Golden Cove Road crossings would be prime locations for enhanced trail crossings.

#### Shaunn Lavoie Memorial Bench - Status

- This has not been installed as of November 11, 2018.

#### New Bench Donation (J. Kelsey)

- A family contacted BPAC and was looking to purchase/ donate a bench along the trail. BPAC is going to suggest that it be placed at the back entrance to Red Wing Farm as this is a nice shaded location with limited benches in this area.

#### Approval of Meeting Minutes – Regular Session October 18, 2018

- S. Pustell made a motion to accept the October 18, 2018 minutes as amended. Second by M. Carignan.  
Approved

**Updates:**

Trail Maintenance Program (B. Schneider)

BPAC Account Status (T. Gazda)

- Paid out \$100.00 to United Site Services leaving the balance at \$1168.71
- Portable toilets will be removed mid December

**New Business:**

- New items
  - None
- Dates and agenda for future meetings/work sessions
  - None

**Adjournment**

- K. Taylor made a motion to adjourn. Seconded by M. Carignan. Approved unanimously.

Next Regular Session: December 20, 2018 (6PM)