

**BOARD OF ASSESSORS**

Samuel P. Chase, Chairman  
John J. Duffett  
Kevin Sullivan



**Chief Assessor**  
Frank T. Reen, M.A.A

**Telephone: (978) 250-5220**

**Chelmsford Town Offices**  
**Assessor's Office**  
50 Billerica Rd  
Chelmsford, MA 01824-2777

**RECEIVED**  
**2019-10-09**  
**10:01 AM**  
**TOWN OF CHELMSFORD**  
**PATRICIA E. DZURIS**  
**TOWN CLERK**

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**Meeting Minutes --**

Meeting Date: 19 September 2019  
Location: Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824  
Present: S. Chase, J. Duffett, K. Sullivan, F. Reen  
Absent: None  
Public Present: None

Meeting Called to Order at: 7:00PM by S. Chase

1. Approval of 5 September 2019 Minutes: Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.
2. Exemptions Action: 37A, (1) File ID 11942, motion to approve by K. Sullivan, J. Duffett second. Vote to approve, unanimous.
3. Exemptions Action: 41C (4) File ID 10151, 6107, 12022, 843. CPA (3) File ID 6107, 12022, 843, motion to approve by K. Sullivan, J. Duffett second. Vote to approve, unanimous.
4. Exemptions Action: 22 Veterans (1) File ID 1272, motion to approve by K. Sullivan, J. Duffett second. Vote to approve, unanimous.
5. Tax Deferral: File ID 6107, motion to approve by K. Sullivan, J. Duffett second. Vote to approve, unanimous.
6. Abatement Action: None.
7. ATB Status Reviewed: 1 residential, FY 17, 7 Amble Road. Taxpayer requested continuance to unspecified date (see 5 September 2019 Minutes). Taxpayer subsequently requested settlement meeting with F. Reen and S. Chase, date unspecified. F. Reen notified taxpayer that F. Reen/S. Chase will be available during normal business hours.

Motion to adjourn at 7:40PM by K. Sullivan, second by J. Duffett. Vote unanimous.

Meeting adjourned at 7:40 PM.

Respectfully submitted,

S. P. Chase, Chairman  
9/19/2019