



Energy Conservation Committee

Filed with Town Clerk:

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2019-10-10

8:59 AM

TOWN OF CHELMSFORD
PATRICIA E. DZURIS
TOWN CLERK

DATE: **Wednesday, September 11, 2019** *TIME:* **6:00 p.m.**

PLACE: **DPW Office** *ADDRESS:* 9 Alpha Rd. *ROOM:* **Conference Room**

MINUTES

Call Meeting to Order at 6:13pm

Attendance

- Present: Alex Defreitas, Aaron Cunningham, Brandon Johnson, Dave Sperry, Kathleen Canavan, & Melissa Joyce
- Absent: Joe Dussault
- Guest: Tom Amiro, Elders for Climate Action

Introductions

- Members introduced themselves and Melissa Joyce introduced herself as the New Energy Manager

Read and Approve Minutes

- No minutes to approve at this time

Public Input

- As a resident of Chelmsford, Tom Amiro was interested in learning more about the committee

Old Business:

- DOER 2019 Green Communities Grant – Grant Application Status
 - Melissa and Kathleen review our award and explain the two projects for which we received funding
- Electric Vehicle Charging Stations – Grant / Funding Status
 - Melissa and Kathleen review the “on hold” status of this grant based on not yet being approved by one of the two funding sources

New Business:

- Identify new energy savings projects
 - Looked at MassEnergyInsight and will be providing logins to committee members
 - Discussed seeking input from the committee as well as eco club, and other local groups focused on creative solutions school or non-school based
 - Discussed the potential for CCA grants to sound proof, sound deaden and insulate the space
 - Kathleen to provide an Equipment Asset list to committee

- Discussed the possibility for installing a waste oil burner in town to supply supplemental heat and divert waste oil from the community and town
- Discuss process for PEX 2020 selection
 - Committee will help vet the list of PEXs and flesh out some of the following questions:
 - Proximity
 - Municipal experience
 - Scope of projects
 - MEP staff in house
 - Reference projects
 - Timely execution of projects
 - Project load
 - Committee will meet 3, prescreened selections at the October meeting
 - Melissa and Kathleen will provide
 - List of accepted projects
 - List of questions
 - List of 2019 PEXs
 - List of completed projects to provide to new vendors
- Discuss Municipal Vulnerability Preparedness next steps
 - Discussed that we have completed stakeholder engagement part of the process and completion of initial report
 - Melissa will attend workshop to learn the next steps in applying for available funds

Open Discussion:

- Future meeting dates: October 9; November 13th; December 11th

Motion to Adjourn at 7:33pm, Vote: 5.0.0.