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Chelmsford Conservation Commission
Town of Chelmsford
50 Billerica Rd. Chelmsford, Ma 01824
Meeting Minutes
September 4, 2018
Approved October 16, 2018

Meeting Location: 50 Billerica Rd., Room 205, Chelmsford, Ma 01824

Members Present: David McLachlan-Chairman, Chris Garrahan, Marc Gibbs, Chris Tymula, Jack Souza

Members Absent: April Mendez, William Vines, Katharine Messer-Conservation Agent

Others Present:

Meeting was called to order at 7:00PM by Chairman McLachlan.

All documents referenced in these minutes are available for review at the Community Development Office, 50 Billerica Rd., Chelmsford Town Offices Building. This meeting was audio recorded and hand recorded via the Recording Secretary.

Open Session / Citizen Concerns

No one came forward at this time.

Regulatory

**Request for Determination of Applicability-new
44 Elm Street, garage and family room addition**

Legal notice read. Ken Goguen, applicant, was not present. Frank McGirk, contractor, spoke for the applicant. The Agents Report is on file. The proposal is to construct a full foundation with a walk-out basement. Excavated materials will be used for grading. The garage is located at the edge of the 100-foot wetland buffer. The family room will be no closer to the wetland than the existing house, which is about 75 feet from the wetland. One small tree may need to be removed; erosion controls will used at the rear of the property. The Building Inspector did not require approval from the Board of Appeals.

Motion: by Mr. Garrahan to approve a Request for Determination of Applicability for 44 Elm St. with a Negative 3 Determination, and a Special Condition that erosion controls are installed at the rear of the property. Seconded by Mr. Tymula. **Motion carries, unanimous.**

Notice of Intent- new

120 Gorham Street, in ground swimming pool

Legal notice was read at last meeting. The applicant has requested continuance, as the plans are not finalized.

Motion: by Mr. Garrahan to continue the hearing for 120 Gorham St. to September 18, 2018. Seconded by Mr. Souza. **Motion carries, unanimous.**

**Request for Certificate of Compliance-new
Lot B1 Dunstable Road, DEP # 129-854**

As-built plans were received. All work has been completed, and the area has stabilized.

Motion: by Mr. Tymula to approve and issue a Certificate of Compliance for Lot B1 Dunstable Rd., DEP 129-854, as presented. Seconded by Mr. Gibbs. **Motion carries, unanimous.**

**Request for Certificate of Compliance-new
Lot B2 Dunstable Road, DEP # 129-858**

As-built plans were received. All work has been completed, and the area has stabilized.

Motion: by Mr. Garrahan to approve and issue a Certificate of Compliance for Lot B2 Dunstable Rd., DEP 129-858, as presented. Seconded by Mr. Souza. **Motion carries, unanimous.**

Discussion

Daisy Lane

Ms. Messer met with the Town Engineers on August 17, 2018 to review the as-built plans. The Town Engineer is satisfied that plans are fine and comply with site conditions. Drainage is happening as planned, and is fully functioning. Several saplings near the detention basin may need to be cut in the future. Ms. Messer recommended continuing to monitor the site, and await the next annual report. Correspondence relating to this report will be sent to the homeowners and abutters. A separate letter will be sent to remind the homeowners to send the annual report and remove the saplings, and it will refer to the Town Engineer's report.

Motion: by Mr. Garrahan to authorize the Conservation Agent to send a letter to the homeowners and abutters to Daisy Lane, as presented. Seconded by Mr. Souza. **Motion carries, unanimous.**

36 Turnpike Road

Ms. Messer met with the homeowner, and noted that all but 4 trees have survived, and they are hidden in the overgrowth. Maples did not survive, the evergreens are doing great. Four more evergreens will be planted, and Ms. Messer will be notified once this is done.

7 Progress Avenue

A storage facility is being built at this location. Mr. Vines had reported that he did not see a fence as was requested. Ms. Messer met with owner, who is a new owner. He apologized and has taken care of the problems.

Parker Middle School

An anonymous letter was received by the Conservation Agent indicating that parents and teachers removed material from the courtyard, in an area that needed attention and maintenance. The School Department was asked to attend tonight; however, no one was present from this department. Discussion will be continued to September 18, 2018 to discuss a replanting plan, and work done in a back area of the parking lot.

Hunting

A resident has requested permission to hunt on the Cranberry Bog Reservation with bow and arrow. The Commission agreed there are too many people and dogs on this site to be safe for hunting.

Motion: by Mr. Souza to deny a Bow Hunting Permit for the Cranberry Bog Reservation.
Seconded by Mr. Garrahan. **Motion carries, unanimous.**

Metal Detecting in Lime Quarry

The Commission will deny this request, as there is a Regulation in place that states no materials can be removed from any reservation.

Motion: by Mr. Garrahan to deny a Metal Detecting Permit for the Lime Quarry Reservation.
Seconded by Mr. Souza. **Motion carries, unanimous.**

Continual Business

Land Management update

A letter was received from an Oak Hill resident stating that trails are being constructed poorly, and erosion is occurring. COSS is addressing the problem.

A report was received that runoff from an abutter's yard by Thanksgiving Forest Reservation is encroaching into the reservation. Town Engineer Scott Ludwig has determined where the property line is located, and the material is not on conservation land. The Eagle Scout candidate doing the work has agreed to also put up property markers in the appropriate areas.

Motion: by Mr. Garrahan to authorize the Chairman to send a letter of acknowledgement to Town Engineer Scott Ludwig for his assistance in the matter of the Thanksgiving Forest encroachment issue. Seconded by Mr. Souza. **Motion carries, unanimous.**

Agent's Report

No Report was given this evening.

Mr. McLachlan reported the Cranberry Bog reconstruction discussions are continuing in Carlisle.

Approve Minutes

There were no minutes to approve this evening.

Adjourn

Motion: by Mr. Souza to adjourn this meeting at 7:50PM. Seconded by Mr. Souza. **Motion carries, unanimous.**

Next Meetings September 18th October 2nd

Respectfully Submitted,

Vivian W. Merrill
Recording Secretary

Supporting Documents:

-Applications and supporting documents for Request for Determination of Applicability, Notice of Intent, and Certificates of Compliance, as listed above.