

Recycling Meeting Minutes 3-September-2020 @ 7:00 P.M.

Members Present (remotely)	Members Absent	Guests Present (remotely)
Lee Williams Rebecca Gore Karen Willis Betty Mattson Norm Eisenmann	Jocelyn Demuth	Rochelle Chambless Tom Amiro CHS Eco Club Drema Uttecht
Sustainability Manager Present (remotely) Melissa Joyce		

RECEIVED

The following slate of officers was proposed and voted upon.

2020-10-05

V. Lee Williams	Chairperson
Rebecca Gore	Vice Chairperson
Karen Willis	Publicity
Norm Eisenmann	Secretary

8:24 AM

TOWN OF CHELMSFORD

PATRICIA E. DZURIS

TOWN CLERK

The vote was unanimous in favor of the slate. The above persons are in the positions until June 30, 2021

The Meeting Minutes from the June 2020 Meeting were reviewed and accepted. Rebecca will get the meeting minutes to the Town Clerk for posting.

Sustainability Manager Updates:

Grant Funding Status:

Green Community Grant for \$100,000	Received.
Composting at the high school	No response received yet
Recycling Dividends	No response received yet

Plastic Bag Ban Status

Due to the pandemic and most stores not allowing reusable bags the ban has not yet been enforced. Probably the stores will be allowed to use up their stock of plastic bags, but not allowed to order more. Melissa will work with Shaun Shanahan (Building Commissioner) to determine when and how to start enforcing the ban.

Hannaford: Using paper bags. Can only use reusable if customer bags their own. (Information provided by Committee Members)

Demoulas: Can use reusable bags or they supply paper or plastic. (Information provided by Committee Members)

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Stop and Shop: Bag policy unknown.

Upcoming Events

Shredding	24-October	DPW Yard 9 am to 1 pm
Household Hazardous Waste	31-October	DPW Yard 9 am to 1 pm
Leaves	21-Nov	DPW Yard 9 am to 1 pm
Yard Waste	21-Nov May not take place due to mills not accepting wood chips at this time.	Community Tree

Miscellaneous

Waste Management has started to 'sticker' customer's bins that are putting out material for recycling that do not meet the requirements, such as:

- Boxes not broken down
- Wrong week
- Plastic bags in the recycling bin

July 2020 had ~100 tons more waste than July 2019

Next year the cost of trash will be \$21/ton higher than the current cost.

The contracts expire in 2022.

Old Business

Eco Club Update

They believe that they will be able to meet virtually.

It will be difficult to recruit virtually.

There are 7 or 8 regular meeting attendees and a couple that attend once in a while.

It is unknown how many meals will be made by the cafeteria staff and therefore how much composting will be able to be accomplished. It can be a good pilot program.

Library Presentation Status/Publicity

Potential Topics include:

What can be recycled?

Plastic bag ban

Create video of the actual recycling processing

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Fluorescent Tube Shed

Karen and Lee volunteered to assist Melissa

The Committee discussed if chelmsfordrecycles.org should be updated to remove the list of recyclable items and simply reference recyclesmartma.org. A final decision was not made.

Pizza boxes are now able to be recycled.

Consider adding buynothingproject.org to the annual flyer. Note that per their webpage: *Buy Nothing Chelmsford (South) is for neighbors in Chelmsford who live South of 495.*

Open Items downloaded from the Recycling Committee Google Docs page.

Date	Owner	Action	In Progress
	Cynthia, Lee	Follow up on Library of Things with Chelmsford Library	
5-Dec-19	Karen	Add old and new copies of Greener Chelmsford Initiative webpages onto Google share drive	
	All	Review Greener Chelmsford Initiative webpages for suggestions	
	All	Review suggestions from Peter Hoffman on transitioning to a bag ban. Select what we're willing to tackle.	
	All	Research other towns' recycling centers that we like (Winchester, Carlisle, Acton?); Melissa can contact those towns.	
	Lee, Rebecca	Distribute bags to Chelmsford food pantry (Lee) and to seniors at town flu clinic (Oct 16, 3:30pm)	x
5-Sep-19	Melissa	Add Chelmsford Friends of Music drives to annual flyer	x
		Ask for copies of Nick's old documents: transfer station warrant article, latest grant application	
	Steve	Invite committee members to view his draft Facebook page	x
		Obtain copy of Chelmsford's latest grant application	x
	Mark	Give final meeting minutes for April, May, and June to Rebecca	x
		Research the process for allocating grant money and the criteria for approving expenditures	x
		Review and provide feedback on Aaron's suggested changes to committee name and charter on Google drive	x
9-May-19	All	Google Doc - Farmers Market sign up	
	Nick	Update tonnage spreadsheet for Rebecca	x
	Aaron	Share Farmers Market dates with ECC	x
	Aaron & Nick	Potential joint Recycle Comm. and Energy Conservation Comm. project - waste oil heater	x

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Date	Owner	Action	In Progress
	All	Revisit video with Eco Club after Town Cleanup	x
	Aaron	Contact Hannafords, Stop and Shop, Market Basket, and CVS about possible plastic bag ban and what recycling they do in store and what difficulties are there in recycling? (Has collected names of managers to talk to them)	x
	Nick	Ask about grant funding for Facebook spending/construction	x
	Steve	Brookline, Arlington. Will make mock-up page	x
	Steve	Ask Cambridge (allowed businesses with less than 25 employees to use town recycling), Brookline, Arlington, X Newton (not about business recycling - recycling cork)	x
3-Sep-20	Norm	Provide the current Mission/Vision Statements to the members and guests via the Meeting Minutes	x
3-Sep-20	Karen	Determine the cost of the WordPress Templates.	
3-Sep-20	Melissa	Work with Shaun Shanahan to determine a date for enforcement of the plastic bag ban.	
3-Sep-20	Rebecca	Provide access to the Committee's Google Docs to Betty and Norm	
3-Sep-20		Determine if the CFOM are continuing their Bottle and Can Drive	
3-Sep-20	Melissa	Add Buy Nothing link to 2021-22 flyer	
3-Sep-20	Karen Lee Melissa	Work with the Library to develop videos on recycling and other pertinent topics.	
3-Sep-20	Cynthia Fiekers	Additional Members need to be able to edit the Action Items List. It may be that only Cynthia Fiekers (Owner) can edit the page.	
3-Sep-20	Rebecca	Provide June Meeting Minutes to the Town Clerk	
3-Sep-20		Update chelmsfordrecycles.org to reference recyclesmartma.org if agreed upon.	

New Business

Already covered under Old Business

Open Discussion

A short discussion was held regarding the Mission/Vision statement. No decision was made.