

Chelmsford Conservation Commission
Town of Chelmsford
50 Billerica Rd. Chelmsford, Ma 01824
Meeting Minutes
September 3, 2019
Approved September 17, 2019

Meeting Location: 50 Billerica Rd., Room 205, Chelmsford, Ma 01824

Members Present: David McLachlan-Chairman Jack Souza, Chris Garrahan, William Vines, Marc Gibbs, Chris Tymula

Members Absent: April Mendez

Others Present: Katharine Guertin-Conservation Agent

Meeting was called to order at 6:30PM by Chairman McLachlan.

All documents referenced in these minutes are available for review at the Community Development Office, 50 Billerica Rd., Chelmsford Town Offices Building. This meeting was audio recorded and hand recorded via the Recording Secretary.

Open Session / Citizen Concerns

No one came forward at this time.

Regulatory

Request for Determination of Applicability-new

35 Westland Avenue, construction of a single family home

Legal Notice read. Casey Ferreira of Howard, Stein, Hudson, spoke for the applicant, Emmanuel Associates. The existing single family home has already been razed. The proposal is to build a slightly smaller house, with an underneath garage. A part of the driveway and stairs, of about 478SF is the only area in jurisdiction; the house is entirely not in jurisdiction. There will be some tree removal, also not in jurisdiction

There were no questions received from the audience, and no further questions from the Commission.

Motion: by Mr. Garrahan to approve the Request for Determination for 35 Westland Avenue with a Negative Three Determination. Seconded by Mr. Gibbs. **Motion carries, unanimous.**

Notice of Intent-new

419 Acton Road, construction of a garage

Legal Notice Read. Steve Eriksen, Norse Environmental, spoke for the applicant, Martha Pulley.

The proposal is to build a 20x25' garage on an existing paved area. A catch basin will be installed.

Resource areas were shown. The lot is less than an acre, and the home was built in 1972.

No comments were received from the audience, and there were no further questions from the Commission.

Motion: by Mr. Garrahan to issue a Standard Order of Conditions for 419 Action Rd., with no Special Conditions. Seconded by Mr. Vines. **Motion carries, unanimous.**

Discussion

The expected completion date for the Enforcement Order for 36 Turnpike Rd. will be September 27, 2019.

Donald Grenier asked for permission to bow hunt for deer on Oak Hill this year. His request was denied last year. He was advised this matter will be added to the next agenda for further discussion. Mr. Grenier noted that the State Fish & Game Department has increased allowable "bags" for turkeys to three this year because there are a lot of them.

The Town Manager was able to speak with April Mendez, and confirmed that due to significant health issues, she will not be able to complete her term on the Commission. Carl Bischoff will be appointed at the next Board of Selectmen meeting. Mr. McLachlan will send a note thanking Mrs. Mendez for her service.

Continual Business

Land Management update

Proposed tree removal work at the Cranberry Bog dam will require a Notice of Intent filing. Mr. McLachlan advised there may be a need to hire a third party to do the project review, due to conflict of interest. Consideration will need to be given for impacts to wildlife; removing shade area which could be habitat. A representative from Oxbow Associates has agreed to look at the files. About 20-25 trees need removal. The Town is paying Bingham & Whitman for their services in writing the evaluation report for the dam. There will be a Public Hearing for this matter.

Agent's Report

Documents were signed as needed. Paperwork for the next meeting was provided.

Ms. Guertin will be doing some work at home for future meetings.

Community Development Director Evan Belansky will be submitting a request to Town Meeting for \$60,000.00 for design work related to the Brook Walk in Center Village.

Approve Minutes

There were no minutes to approve at this time.

Adjourn

Motion: by Mr. Garrahan to adjourn the meeting at 7:06PM. Seconded by Mr. Souza. **Motion carries, unanimous.**

Respectfully submitted,
Vivian W. Merrill
Recording Secretary

Supporting documents:

-RDA and Notice of Intent Applications and supporting documents

Next Meetings

September 17th

October 1st