



# BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

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11:08 AM

TOWN OF CHELMSFORD

PATRICIA E. DZURIS

TOWN CLERK

**DATE:** Thursday, August 20, 2020

**TIME:** 6:30 PM

**PLACE:** Zoom Meeting

**ADDRESS:**

**ROOM:**

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## Meeting Minutes

Attendees: T. Gazda, J. Kelsey, R. Klinkhammer, R. Schneider, M. Carignan, S. Pustell

Absent: D. Antonelli

Public Present: D. McNurland, Pat Wojtas, Alison Varrell

### 6:30 Public Input

- D. McNurland received a complaint from a trail user about speeding E-bikes on the trail. That issue is of course under discussion on the state level and not yet formally resolved about any limitations of the use of these bikes on shared use paths. R. Schneider commented that there also seems to be an increase in the use of E-scooters too.
- Alison Varrell joined the meeting to listen in. She said she lives on Westford Street and was interested in when there might be sidewalks installed on that street. She commented that a lot of people walk on that street and that "they are taking their lives in their hands doing that." The committee commented that while that street is on the Sidewalk Plan for future installation, it is probably several years away. Also that the sidewalk budget line item was not funded in FY21 and it is not known when that funding might be restored.

### 6:40 Announcements

- None

### 6:45 Status of the BFRT

- No major damage from the recent tropical storm other than numerous small branches and acorns came down from the wind. It was suggested that DPW be asked to blow off the trail. However, the machine is currently being used for roadside brush cutting so it may not be able to be switched over to the blower right away.
- S. Pustell commented that the grass has not been recently cut at the Carol Cleven Park/Art Walk. It was understood that the landscape contractor for Grist Mill would be doing this as part of the agreement to take over that section of the trail. T. Gazda will research and contact Alex Katz at Katz Companies about this.

### 6:55 Update on Art Walk Restoration

- No specific plan at this point as to when the new panels will be installed. D. McNurland is researching different spacers to use in fastening the panels to the wall so the boards will not be pressed against the concrete wall.

### 7:00 Update on Pond Street Kiosk (T. Gazda)

- T. Gazda has contacted the carpentry shop at Nashoba Tech about the ability to build the kiosk in the fall semester. No response yet.

### 7:05 Trail Count – September 12, 2020

- Feedback from the Health Director is that if we limit the amount of time that any one person is counting and take precautions to maintain social distance from trail users and use masks and hand sanitizer, we should be OK doing the count.
- Conducting the count will be dependent on lining up enough volunteers.
- It was suggested that counters wear gloves and bring their own pens to further minimize cross contact.

**7:10 Review of Bicycle and Pedestrian Master Plan Update (J. Kelsey)**

- J. Kelsey will update Section 4 and R. Klinkhammer will update Section 5. The goal is to prepare a clean version for the next review and R. Klinkhammer will put this up on Google Docs with an access link for committee members.
- The committee discussed possible work sessions devoted to finishing this document but no dates for such sessions were discussed or confirmed. The Chair will poll the committee on possible dates when a clean document is ready.

**7:40 Approval of Meeting Minutes - Regular Session February 20, 2020**

- A motion to approve the minutes as presented was made by M. Carignan and seconded by J. Kelsey. Motion carries. No abstentions

**7:45 Updates:**

Trail Maintenance Program (B. Schneider)

- R, Schneider reported there is some chalk graffiti on the trail near Maple Road. Rain washed it away so such graffiti is naturally eliminated. He also reported some graffiti on the Maxwell's (Agway) building wall. As that is private property it is up to the owner to address it.
- There is some graffiti in the Rt. 3 tunnel but it is not excessive.

BPAC Account Status (T. Gazda)

- The amount of \$240.00 was paid to United Site Services on August 7<sup>th</sup> for the portable toilets on the trail. This amount included the twice weekly servicing from June through September. Balance as of 8/18/20 is \$3594.22. Additional daily servicing of the units for the other 5 days of the week is being charged to the Town's COVID expenditure account.

**7:50 New Business:**

- New items for future meetings
  - None

Dates and agenda for future meetings/work sessions:

**8:00 Adjournment**

- A motion to adjourn was made by J. Kelsey and seconded by M. Carignan. Unanimous vote.

**Next Regular Session: September 17, 2020 (6:30 PM) – Zoom Meeting**