

**BOARD OF ASSESSORS**

John J. Duffett  
Samuel P. Chase



**Chief Assessor**  
Frank T. Reen, M.A.A

**Assistant Assessor**  
Kathryn S. Bianchi, M.A.A

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**Chelmsford Town Offices**  
**Assessor's Office**  
50 Billerica Rd  
Chelmsford, MA 01824-2777

**Administrative Assistant**  
Susan Taylor

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**Meeting Minutes**

Meeting Date: August 09, 2018  
Location: Town Offices 50 Billerica Rd, Chelmsford MA. 01824  
Present: S. Chase, K. Sullivan and F. Reen

Absent:  
Meeting Called to Order at: 7:00PM by Chairman Chase

- 1 **Approval of Minutes:**
  
- 2 **Statutory Exemptions:** The Board reviewed and signed several statutory exemptions.
  
3. **CTSC:** Frank updated the Board on the status of the Classification study Committee, Bill Mitchell the assessor from Leominster spoke to the Committee.

Motion to adjourn by K. Sullivan, second by S. Chase

Meeting adjourned at 8:22 PM.

Respectfully submitted,

F. Reen