



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

DATE: **Thursday, August 8, 2019** *TIME:* **6:00 PM**
PLACE: **Town Offices** *ADDRESS:* **50 Billerica Road** *ROOM:* **200**

Meeting Minutes

Members Present: J. Kelsey, T. Gazda, R. Schneider, M. Carignan, K. Taylor, D. Antonelli, S. Pustell, R. Morse, R. Klinkhammer

Absent: None

Public Present: None

Guests: None

Public Input

- None

Announcements

- Part of the rail trail has been marked/ painted for root incursions by the Hayes family. As weather permits and use diminishes they hope to finish marking the roots on the remaining stretches of the trail.

Update of Plans for Carol Cleven Park/Status of Grist Mill Project - (R. Morse, R. Schneider, T. Gazda)

- Developers are looking for information on locations of amenities the BPAC would like to install in the Cushing Place/ Carol Cleven park area.
- The existing bench will be repositioned on an angle to the trail with the newly donated bench in a mirror image position. Mention of a possible third bench was made but this would not fit the intended plantings in the landscape plan. An alternate location further toward the woods was identified for future donated benches in a similar orientation.
- Three interpretive signs will be installed- between the bike rack and the kiosk as noted on the document provided by R. Morse.
- Landscape construction plan is noted for low shrubs beneath the art work on the wall.
- BPAC/ R. Morse will mark on the landscape plans where existing and future potential benches will go. R. Morse will provide this marked up document to T. Gazda. T. Gazda will supply this marked up landscape plan to the developer. T. Gazda needs this plan prior to August 14th.
- BPAC needs to confirm who will install the cement pads in this area.
- T. Gazda will check with developers on irrigation plan.
- BPAC will also note art work on the wall and convey to project developers not to have any irrigation touching this wall.

Update on Art Walk Restoration

- C. McLain is writing up a funding request to the FBFRT to get the art work restored. She is actively working on this but it is anticipated to be \$4000-\$5000 to restore the art work.

Discuss BFRT Trail Count on September 7, 2019 - (T. Gazda)

- T. Gazda will put together a sign up sheet for the trail count.

Approval of Meeting Minutes – Regular Session July 18, 2019

- T. Gazda made a motion to approve July 18, 2019 minutes as amended. Seconded by D. Antonelli. Approved. Abstentions: R. Klinkhammer, K. Taylor, R. Morse

Updates:

Trail Maintenance Program (B. Schneider)

- B. Schneider stated a large tree came down along the trail and DPW came right out to remove it.
- Crosswalks on major crossings will be repainted (Glen Ave, High Street, Maple, Golden Cove)
- BPAC Account Status (T. Gazda)
- \$1900 donated by C. McLain for the bench was deposited to the BPAC Account.
- \$220 paid out in July for portable toilets on the trail.
- Balance as of this date \$4900.22

New Business:

- New items
 - BPAC needs to review and update the bicycle and pedestrian master plan

Adjournment

- K. Taylor made a motion to adjourn. Seconded by M. Carignan. Approved unanimously.

Next Regular Session: September 19, 2019 (6PM)