



# BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

DATE: Thursday, July 19, 2018

TIME: 6:00 PM

PLACE: Town Offices ADDRESS: 50 Billerica Road ROOM: 200

## Meeting Minutes

**RECEIVED** 2018-08-15 11:50 AM

TOWN OF CHELMSFORD PATRICIA E. DZURIS TOWN CLERK

Members Present: J. Kelsey, T. Gazda, R. Schneider, S. Pustell D. Antonelli, M. Carignan, R. Klinkhammer

Members Absent: K. Taylor, R. Morse

Public Present: D. McNurland

### 6:00 Public Input

- The Friends of the Bruce Freeman Rail Trail registered a complaint with Mass DOT about the design of the Phase 2A street intersection having the low curbed islands as they are a hazard to cyclists. Mass DOT said that was the design and no changes will be made.
- The Assabet River Rail Trail Ribbon Cutting Friday, August 10<sup>th</sup> at 2 pm at South Acton T Station on Central Street.
- The Metropolitan Area Planning Council (MAPC) meeting was postponed to August 16<sup>th</sup>. It will be held at the West Concord train station and will discuss connecting the BFRT to the Minuteman and Assabet River trails.
- At Cross Point, a connection of the BFRT across the property and the cinema property was marked out as a Zig Zag path using the bridge over the brook. However, permission from the owner of cinema property needs to be obtained.

### 6:05 Announcements

- An issue with the Pond street portable toilets was reported on July 18th. Police reported them as "full." USS was called by the town for emergency service and investigation is in process to see if they were being service twice weekly as contracted.
- An updated column was sent in for the Community Education Fall Newsletter which was due 7/18.
- Steps and Spokes column on Rail Trail Rules and Etiquette will be submitted to the Chelmsford Independent
- Boundary markers are now installed in the area of the trail behind Rudy's Citgo Station.
- Further discussion ensued about use of lights on bikes on the trail during the day and whether trail crossings were crosswalks and who has the right of way. More discussion needed on these issues.
- Trail will be closed early on Friday July 20th behind Dunkin Donuts for tree removal.
- R. Morse (by email to J. Kelsey) indicated he has obtained information and pictures from Fred Merriam that can be used for the interpretive displays in the Carol Cleven Park. It will be reviewed with the committee at a future meeting.

**6:10 Election of BPAC Officers July 2018 to July 2019**

- T. Gazda made a motion to postpone this item until the full committee is present, possibly in September. M.Carignan seconded. Unanimous vote.

**6:15 Update of Plans for Carol Clevon Park/Status of Art Walk Restoration - (R. Morse, R. Schneider)**

- At the Planning Board Meeting on July 11, a minor modification to the Grist Mill project was approved. It will be 32 condominiums instead of 70 apartments. The part of the plan wherein the owners will landscape and maintain the section of trail at the Art Walk to become the Carol Clevon Park remains intact. The public and rail trail parking area also remains intact. There was expression of interest in commencing the project in September. BPAC will need to coordinate with Katie Enright of Howard Stein Hudson about the start of the project as the current parking area will be closed off. There will be a need to get signage to redirect people to park at other public lots such as at the CCA or behind Santander bank on Billerica Road.
- T. Gazda had inquired to Katie Enright about including a handicap space near the trail entrance at the kiosk. This could be done but would result in the loss of one parking space to make it properly accessible. BPAC expressed interest in this change.
- The snow storage area near trail and brook path will be eliminated. The issue of possible damage to the railing was raised. It was also noted that the area was shown in the landscape plan to have plantings in that location.

**7:00 Shaunn Lavoie Memorial Bench location (J. Kelsey)**

J Kelsey scouted some locations on the trail between Golden Cove Road and the ball fields and has talked Shaunn's parents who seem amenable to the area behind the Dunkin Donuts store as the father lives not far away on Manahan Street. T. Gazda will meet J. Kelsey on Saturday July 21<sup>st</sup> to mark a spot for consideration by the parents.

**7:10 Autumn Trail Count Date – September 8th**

- The count will be held from 7:00 AM to 7:00 PM with a rain date of September 15<sup>th</sup>. M, Carignan, S. Pustell, R. Schneider, and D. McNurland volunteered to help. T. Gazda will coordinate the times slots with them and will solicit other volunteers to take either one or two hour slots.

**7:20 Discussion of Location for Second Trail Kiosk (T. Gazda)**

- T. Gazda recently met with S. Jahnle at Pond Street to discuss creation of a pad area at the entrance to the parking lot adjacent to the trail for a kiosk and a bench. The area would be brought to the level of the trail for accessibility from the trail. S. Jahnle indicated this would be doable but would be a late fall project for DPW. He suggested installation of a post and rail fence to discourage direct accessibility to/ from the parking lot since it would at least 24 inches higher than the parking lot. BPAC will pursue a kiosk design; likely free standing one with a pitched roof. Depending on orientation to the trail, both sides of the kiosk would be usable in a two- sided design.

**7:30 Approval of Meeting Minutes – Regular Session June 14, 2018**

Motion: S. Pustell made a motion to accept the meeting minutes as amended. Motion seconded by M.Carignan. Motion Carried, S. Pustell abstaining.

**7:35 Updates:**

- Trail Maintenance Program (B. Schneider) Trash seems under control, some issues near the Fletcher Street entrance. The dumpster near that location is often open as is the fencing around it. This could be a source of some of the trash on the ground.
- BPAC Account Status (T. Gazda)

A payment of \$200 was made to United Site Services for the portable toilets on the trail. The current account balance is \$2,068.71

**7:45 New Business:**

- D. Antonelli saw a motorcycle jump on the trail by the ballfields. Reported to police and he will try to get plate number and provide it to the police.
- Dates and agenda for future meetings/work sessions: Because of vacation schedules of members in August and the possible need for a meeting to address plans related to the start of the Grist Mill project at Cushing Place, the committee identified Monday, August 13<sup>th</sup> as a possible alternative meeting date.

**8:00 Adjournment**

Motion to adjourn by M. Carignan. Seconded by R. Klinkhammer  
Vote: Unanimous

Next Regular Session: Tentative August 13th (6PM)