

Values and Vision Committee Working Session Minutes: July 1, 2020  
Remote Participation Meeting

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, at [www.chelmsfordma.gov](http://www.chelmsfordma.gov).*

*No in - person attendance of members of the public will be permitted at this time. but an audio or video recording, transcript, or other comprehensive record of proceedings will be posted to the Chelmsford Telemedia website at [www.chelmsfordtv.org](http://www.chelmsfordtv.org) and to the Town's website at [www.chelmsfordma.gov](http://www.chelmsfordma.gov) as soon as possible after the meeting.*

*Members of the public who wish to submit questions or comments prior to the meeting may do so by emailing the committee chair at [vtimmins@chelmsfordma.gov](mailto:vtimmins@chelmsfordma.gov).*

Attending Values and Vision Committee Members:

Deirdre Connolly  
Aaron Cunningham  
Virginia Crocker Timmins, Selectman

Paul Cohen, Town Manager  
Michael McCall, Asst. Town Manager

Absent: Emily Antul, Selectman

Others Present: None

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. The final work product from this meeting is provided herein as Attachment 1 for ease of reference.

Virginia Crocker Timmins called the session to order at 6:33pm.

**Approval of Minutes:**

Deirdre Connolly motioned to approve the Committee minutes for January 29, February 11, and March 4, 2020. Aaron Cunningham seconded. All were in favor.

**Public Comment #1:** None

### **Working Session –Modifications to Statements**

The Committee modified the Values and Vision statements to include considerations from previous public input and priorities surfaced in our current environment. The main changes made were to:

- Add “diverse” to the Vision Statement
- Change the Value “Inclusiveness and Tolerance” to “Inclusiveness and Diversity”
- List the values reflecting what the participants considered to be more of a priority order

The modified statements are provided in Attachment 1.

### **Working Session – Prepare for Presentation to Board of Selectmen**

The Committee discussed the outline and content for a presentation to the Board of Selectmen. The notes taken during this discussion are provided in Attachment 1.

Aaron Cunningham and Deirdre Connolly will refine these notes into a final presentation package recommendation for the Committee to review at its next meeting.

### **Next Meeting Date**

The next meeting is planned on July 20, 2020 to finalize preparations for presentation to the Board of Selectmen.

**Public Comment #2:** None.

### **Adjournment:**

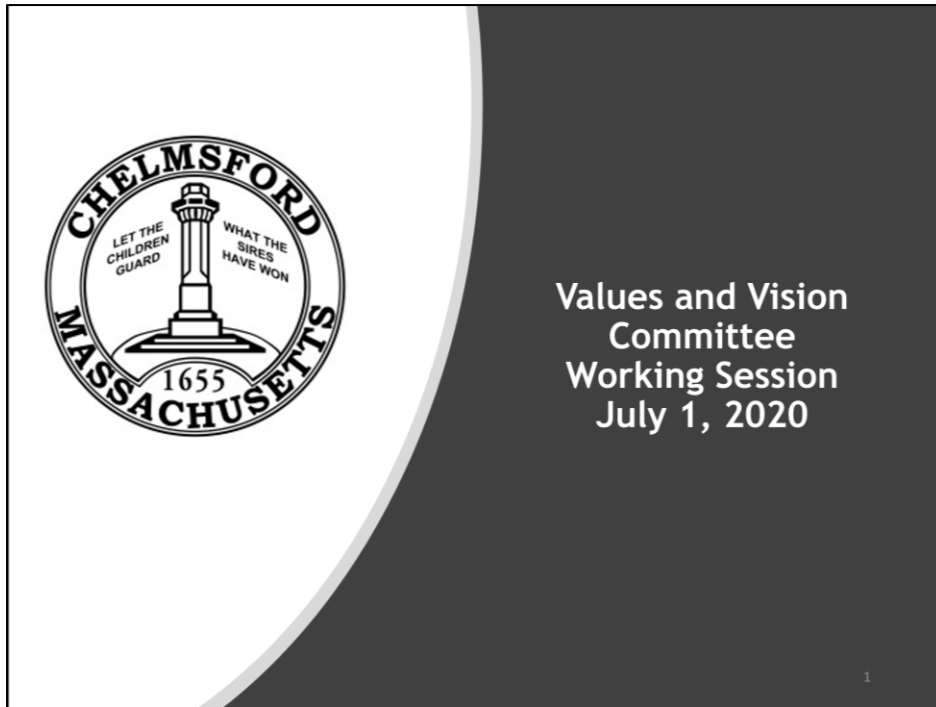
Deidre Connolly motioned to adjourn at 6:43pm. Aaron Cunningham seconded. All were in favor.

Respectfully Submitted,  
Virginia Crocker Timmins

Supporting documents:

- PowerPoint “VV Committee Working Session 2020-Jul-01 v0.pptx”  
(Starting point for meeting)
- PowerPoint “VV Committee Working Session 2020-Jul-01 v1.pptx”  
(Final work product from meeting, Provided as Attachment 1)

Attachment 1 (Page 1 of 3) : Vision and Values Committee July 1, 2020 Working Session Output  
(VV Committee Working Session 2020-Jul-01 v1.pptx)



## Vision



The Town of Chelmsford will be a livable, inclusive, diverse, welcoming, multigenerational community. Mindful of our historic past, we are adaptive and responsive to our dynamic environment. Our residents enjoy excellence in education, access to open space, and a vibrant, sustainable quality of life.

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Attachment 1 (Page 2 of 3) : Vision and Values Committee July 1, 2020 Working Session Output  
(VV Committee Working Session 2020-Jul-01 v1.pptx)

## Values



Inclusiveness and Diversity  
Civic and Community Engagement  
Transparency, Honesty and Integrity  
Respect and Empathy  
Accountability  
Stewardship  
Fiscal Responsibility  
Sustainability  
Innovation, Adaptability and Creativity

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## Presentation to Board of Selectmen



Slide 1: Committee members

Slide 2:

Narrative - origination of idea

Why we view as important, why embarked on it

Process - public meetings, survey, working group

Slides 3 & 4: Statements of Vision and Values

Slide 5: Recommendations / Next Steps

Committee Report to Town Meeting

Promulgation

Web Site

Town Hall Entrance

Municipal Buildings - Schools, Senior Center

Goals (BOS, Other Committees and Boards); Alignment within framework

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## Presentation to Board of Selectmen



Background:

BOS objective to establish common vision and values

Drives alignment

Sets framework for culture, goals and objectives throughout the town

**VISION:** The town vision statement will articulate our quest or future path for the town. It will address what we aspire to become, create and achieve.

**VALUES:** The town values will articulate the non-negotiable principles or standards by which we do business. They address what we believe in, what we know to be right and how we want to be known by others.

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## Participants

Deirdre Connolly	Resident
Aaron Cunningham	Resident
Paul Cohen	Town Manager
Michael McCall	Assistant Town Manager
Emily Antul	Selectman
Virginia Crocker Timmins	Selectman

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