



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

DATE: Thursday, June 14, 2018

TIME: 6:00 PM

PLACE: Town Offices ADDRESS: 50 Billerica Road ROOM: 200

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TOWN OF CHELMSFORD PATRICIA E. DZURIS TOWN CLERK

Meeting Minutes

Members Present: J. Kelsey, T. Gazda, R. Schneider, D. Antonelli, M. Carignan, K. Taylor, R. Morse, R. Klinkhammer

Members Absent: S. Pustell

Public Present: D. McNurland

6:00 Public Input

- There have been several accidents at the rail trail crossings in Acton.
- Acton Police received several complaints that RRFB lights are too long in duration.

6:05 Announcements

- T. Gazda and D. McNurland attended the Planning Board meeting on June 13, 2018. There was an informal discussion regarding the Grist Mill Project. Jay Finnegan has partnered with Katz Group and they showed a rendering of the project. Building is still four stories tall with some design changes and is a 25% smaller footprint. It will be 32 condo units with more green space proposed. No changes to public/ trail parking and no changes to landscape project. Planning Board seemed pleased with these changes.
- Katrina Road, school bus facility was approved.
- T. Gazda had an email exchange with Steve Jahnle. DPW hopes to hire an outside vendor to mow the trail sides this season.
- T. Gazda discussed Maple Road crosswalk with S. Jahnle. Steve explained possible plan for this crosswalk if funds are approved in the future.
- T. Gazda inquired about marking of boundary line behind Rudy's Fuel and Automotive. Scott Ludwig is looking at this boundary line and T. Gazda will follow up with him.
- T. Gazda and S. Jahnle will conduct a site visit at Pond Street for potential location of informational kiosk.

6:10 Update of Plans for Carol Cleven Park/Status of Art Walk Restoration - (R. Morse, R. Schneider)

- Three different interpretive signs proposed for this area.
 - Carol Cleven biography interpretive signage
 - Railway/ train history interpretive sign
 - Cushing Place interpretive sign
- K. Taylor will reach out to D. Rochon of Nashoba Tech and attempt to see if there is a technical program that might be able to assist with preparing the information for interpretive sign design.
- R. Morse will meet with Fred Merriam regarding the Cushing area sign information.
- BPAC would like to commence possible restoration of the artwork at Cushing Place.

7:00 Date for Cushing Place/Trail Mowing Prior to July 4th Holiday (All)

- T. Gazda will contact S. Jahnle regarding whether the town will mow the trails sides prior to July 4th.

7:10 Event Registration Review (Live for Liv Ride) (J. Kelsey)

- T. Gazda will send an email to event contact regarding whether they are using/ have permission for Byam School grounds.
- Motion by K. Taylor to approve Live for Liv Ride. Seconded by R. Morse. Approved unanimously.

7:20 Discussion of Location for Second Trail Kiosk (T. Gazda)

- K. Taylor contacted Nashoba Tech Carpentry Program regarding possible building project for trail kiosk. Jonathan Pryor from the Nashoba Tech Carpentry Program responded that they would be happy to assist.

7:30 Approval of Meeting Minutes – Regular Sessions May 17, 2018 and June 4, 2018

- T. Gazda made a motion to approve May 17, 2018, Regular Session Minutes as amended. Second by M. Carignan. Approved. Abstentions R. Morse, R. Klinkhammer
- R. Morse made a motion to approve June 4, 2018 meeting minutes. Seconded by R. Schneider. Approved. Abstentions D. Antonelli.

7:35 Updates:

Trail Maintenance Program (B. Schneider)

- B. Schneider has been working at cutting back Japanese Knotweed and Bittersweet along the trail.
- Bollard locks are missing in many locations. Lt Spence is working on replacing these.
- BPAC will consider placing a trash can in the Cushing Place area. K. Taylor will reach out to Brickhouse Center Sports about possibly placing a trash bag in their dumpster weekly.
- BPAC was contacted by Samantha Myott about possible lemonade stand along BFRT for PMC fundraising. T. Gazda passed this along to Sue Rosa of the Health Department who relayed the process to Ms. Myott.

BPAC Account Status (T. Gazda)

- \$100 was paid out to United Site Services. Balance as of today is \$2268.71

7:45 New Business:

- New items
 - Bricks on sidewalk between Fishbones and exit of CVS are uneven and broken causing a possible tripping hazard. J. Kelsey will forward this to S. Jahnle.
 - Rails in Village Square were replaced however vertical posts holding these new rails are damage. J. Kelsey will forward photos to S. Jahnle with concerns.
- Dates and agenda for future meetings/work sessions

8:00 Adjournment

- T. Gazda made a Motion to adjourn. Seconded by K. Taylor . Approved unanimously.

Next Regular Session: Thursday July 19, 2018 (6PM)