



Approved June 18, 2018

Town of Chelmsford Tax Classification Study Committee

50 Billerica Rd., Room 204 Chelmsford, MA 01824

Scheduled Regular Meeting

MINUTES

June 11, 2018

Attending: Evan Belansky, Helen Blasioli, Tom Boucher, Dan Burke, John Edward, Mary Frantz, Sheila Pichette, Mike Rigney, Pat Wojtas

Not Present:

Others Present: Frank Reen (Assessor's office), Sam Chase (Board of Assessors)

The meeting was opened at 7:00 by P. Wojtas, who asked the members of the committee to introduce themselves.

1. Committee Organization

P. Wojtas called for nominations for chair. J. Edward asked about whether the Committee would vote to recommend that the Board of Selectmen institute a split classification rate as part of the report. Discussion ensued but no vote was taken.

J. Edward nominated M. Rigney as chair, M. Frantz second. No other nominations, P. Wojtas closed nominations and called for a vote, 9-0 in favor.

M. Rigney opened nominations for Vice Chair. S. Pichette nominated M. Frantz, second by J. Edward. No other nominations, M. Rigney closed nominations and called for a vote. 9-0 in favor.

M. Rigney opened nominations for Secretary. After discussion, S. Pichette nominated P. Wojtas, second H. Blasioli. No other nominations, M. Rigney called for a vote. 9-0 in favor. P. Wojtas will also inquire about getting a recording secretary for future meetings.

Questions arose about the distribution of documents and agendas to the committee. M. Rigney said he would be responsible for transmitting that material in the future. Committee members were asked to share preferred email and phone numbers for future contact.

2. Future meeting dates

P. Wojtas shared future Board of Selectmen meeting dates with the committee: 6/25, 7/23, 8/13, 9/10, 9/24, 10/1. The next available Monday is 6/18 and the committee felt that would be a good date for the next meeting. Frank Reen reminded the committee that a decision by the Board of Selectmen was due on 11/19, so the committee's final work would need to be in before that time. M. Rigney said he would review possible dates and send them out with a list of contact information to the rest of the committee.

Action Items

1. P. Wojtas to look into getting a recording secretary for future meetings
2. M. Rigney to distribute contact information and possible future meeting dates.

Next Meeting Date

The next meeting is scheduled for June 18, 2018 at 7:00PM.

Adjournment

Motion by M. Frantz, seconded by P. Wojtas to adjourn at 7:31. 9-0 in favor.

Respectfully Submitted,
Mike Rigney