

Town of Chelmsford
Route 40 Study Committee
Meeting Minutes
June 4, 2019

Members Present: Pamela Armstrong, Emily Antul, Nancy Araway, Virginia Crocker Timmins, Nance Gillies, Mike Walsh, Donald Van Dyne

Members Absent: None

Pam Armstrong called the meeting to Order at 7:03pm.

Attachments: (1) Draft Route 40 Study Committee Final Report Dated June 4, 2019

MINUTES:

- Emily Antul motioned to approve the May 28, 2019 meeting minutes. Nance Gillies seconded. All others were in favor.

REVIEW OF DRAFT REPORT:

The Committee reviewed the next Draft of the Final Report provided in Attachment (1). Comments included:

- Several editorial revisions throughout the document.
- Alternate Zoning Options Tab
 - State that the point of reference / point of departure for the Committee was what the town presented at the Planning Board August 2018 meetings.
 - Check the rationale bullets for these options to make sure the correct bullets were pulled from the minutes; some appear to mis-matched. Review to make sure the language is not unique to the context of the minutes.
 - Review / modify the prose for chronology order.
 - Reviewed the last page(s) of this section for what language should be moved to either the Overlay or the Final Recommendation section.
 - Formatting – for each alternative, put the text introduction and the corresponding discussion bullet points on the left page and the corresponding map on the right facing page.
- Executive Summary – The Committee discussed the content to be included in the Executive Summary when it is created.

FINAL REPORT PRESENTATION

The Committee discussed the content to be included in the Presentation for the Planning Board when it is created.

PUBLIC INPUT SESSION

There was no public input provided at this meeting.

MEETING ADJOURNMENT: The meeting was adjourned at 8:52pm.

NEXT MEETING: June 18, 2019