



**Chelmsford Board of Health
Minutes of the Board of Directors Meeting
Town of Chelmsford
50 Billerica Road, Room 102
Chelmsford, MA 01824
6:15 p.m., Monday, June 4, 2018**



Attending:

Officers: Annmarie Roark, Chairman
Nicholas H. Parlee, Vice Chairman
Eric Meikle, MD, Clerk

Staff: Sue Rosa, BSN, RN, Public Health Director
Carole McCaul, Departmental Assistant

Other: Sidd Bhowmik, Best Western Chelmsford Inn
Brian Bourque, Best Western Chelmsford Inn
David Ducharme, Hitchin' Post Condominiums
Henry Parlee, Board of Agriculture
Marc Grant, PE, Amec Foster Wheeler

Call to Order: Meeting called to order at 6:15 p.m. by Eric Meikle, MD, Chairman

Approval of Minutes:

Upon Motion made by Eric Meikle, MD, seconded by Annmarie Roark, it was voted unanimously to approve the minutes for May 14, 2018.

Hearing:

Weekday Lifeguard Variances were granted for the 2018 pool season to Best Western Chelmsford Inn and Hitchin' Post Condominiums based on the recent fine violation paid by June 8 2018 and accurate monthly pool testing/bather load logs submitted at the end of each month until pool season ends. The Board reserves the right to revoke the weekday lifeguard variance if necessary due to inaccurate monthly logs.

Outgoing Correspondence

Upon Motion made by Eric Meikle, MD, seconded by Annmarie Roark, it was voted unanimously to accept the outgoing correspondence.

Incoming Correspondence

Upon Motion made by Annmarie Roark, seconded by Nicholas H. Parlee, it was voted unanimously to accept the incoming correspondence.

Old Business:

A lengthy discussion was held regarding Well Regulations. Mr. Henry Parlee from the Board of Agriculture requested the Board postpone approval of well regulations to the next Board meeting.

Upon Motion made by Annmarie Roark, seconded by Nicholas H. Parlee, it was voted unanimously to postpone approval of well regulations to the next Board Meeting July 2 2018.

Old Business Continued:

A lengthy discussion was held on updating the domestic animal regulations, particularly keeping chickens.

Upon Motion made by Nicholas H. Parlee, seconded by Annmarie Roark, it was voted unanimously to accept the old business.

New Business:

Upon Motion made by Annmarie Roark, seconded by Nicholas H. Parlee, it was voted unanimously to appoint Annmarie Roark as Chairman of the Board, Eric Meikle, MD as Clerk and Nicholas H. Parlee remains Vice Chairman of the Board.

Upon Motion made by Annmarie Roark, seconded by Eric Meikle, MD, it was voted unanimously to update the fees for recreational camp board of health permits.

Monthly Reports

Monthly Reports submitted and reviewed from the Health Director, Environmental Health Inspector, Public Health Nurse and Health Educator.

Upon Motion made by Annmarie Roark, seconded by Eric Meikle, MD, it was voted unanimously to accept the Monthly Reports.

The following documents included:

Agenda, June 4, 2018

Minutes from May 14, 2018 meeting

Monthly Reports for May 2018

Telephone Log / Miscellaneous for May 2018

Copies of Board of Appeals Memorandums

Brochures and Flyers announcing upcoming health programs

Letter dated May 15, 2018 to Best Western Chelmsford Inn regarding inaccurate swimming pool log documentation and fine violation.

Letter dated May 15, 2018 to Hitchin' Post Condominium Trust regarding inaccurate swimming pool log documentation and fine violation.

Letters dated May 16 2018 to Radisson Hotel & Suites, Richardson House Condominiums and Williamsburg I Condominium Trust granting a weekday only lifeguard variance excluding holidays.

Letter dated May 25 2018 to resident regarding trash bagster to be removed from property.

One animal bite notification

Two Notification reports dated April 30, 2018 and May 10, 2018 from Coneco Engineers & Scientists regarding oil fluid release

Central Massachusetts Mosquito Control Project notification dated May 18 2018 to announce spray dates

Letter from Sovereign Consulting, Inc. dated May 18 2018 regarding remedial monitoring report for 189 Chelmsford Street

Notices from the Building Commissioner sent to residents regarding complaints and violations on residential property

Letter dated May 22 2018 from Best Western Chelmsford Inn requesting a hearing with the Board regarding inaccurate swimming pool log documentation and fine violation.

Letter dated May 22 2018 from Hitchin' Post Condominium Trust requesting a hearing with the Board regarding inaccurate swimming pool log documentation and fine violation.

Review Weekday Lifeguard Variance Pool Logs

Animal Regulations

Well Regulations

Lifeguard Variance Policy for Pool Regulations

Memo dated April 5 2017 from MAHB regarding interstate gas pipelines. Charts included for 2015 and 2016 in Chelmsford

Public Input:

Marc Grant, PE, from Amec Foster Wheeler presented to the Board a memo dated April 5 2017 from MAHB along with charts for 2015 and 2016 in Chelmsford regarding interstate gas pipeline leaks. Mr. Grant requesting the Board's approval and assistance to work for a solution to this problem. The Board explained to Mr. Grant that the Health Department does not have jurisdiction over this concern and does not have authority to approve this. The Board suggested to Mr. Grant to present the information to the Town Manager's Office.

Other:

Upon Motion made by Annmarie Roark, seconded by Eric Meikle, MD, it was voted unanimously to adjourn the meeting at 7:45 p.m.

Next Scheduled Meeting: July 2 2018; 6:15pm