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TOWN OF CHELMSFORD
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Town of Chelmsford

Minutes of Meeting of June 3, 2019

The Chairman, Cynthia Acheson called the meeting of the Historic District Commission (HDC) to order at 7:05 P.M. at the Town Offices, 50 Billerica Road. Present were Cynthia Acheson, Brenda Lovering, Jack Handley, and Deb Taverna.

Public Input - None

Scheduled Business

61 Central Square – Permanent Exterior Signage – Wendy Segal applied for permanent exterior signage for Trailside Ice Cream in unit 5. The sign will be blue with white traditional lettering and an ice cream logo with light pink ice cream and a small black bike. She also applied for an a-frame sign outside the door for June 24th through July 8th. The directory sign on the building will be exactly as all the others. This was approved unanimously (moved by Brenda Lovering, seconded by Jack Handley).

22 Westford Street – Did not attend the meeting.

17 North Road – Daniel Abate applied to place new outdoor lights in the existing locations in the parking lot. The total height will be 15 feet (ten-foot poles with the lights on top). Each pole will be placed on a cement base no more than 3 feet high. The lights will be on timers. This was approved unanimously (moved by Jack Handley and seconded by Brenda Lovering). All windows on the building have been completed now. Mr. Abate will return to the October 2019 meeting to discuss the HVAC screening. The Historic District will send a reminder to him in September about the meeting.

New Business – None.

Unfinished Business

41-44 Central Square – No update.

Center Village Master Plan Implementation Committee – Update – None.

Correspondence and Telephone Calls

Mary Donnellan-Main is moving her business to the old Traveling Rhino location. She was advised to attend the next meeting with the completed application.

A new business is locating at 61 Central Square. We need to send a welcome letter and reminder that any changes need to be approved by the Historic District Commission.

Meeting Minutes Approval

Minutes for April 1, 2019, May 6, 2019 Walk-Through, and May 6, 2019 were approved.

Next Meeting is scheduled for August 5, 2019.

Meeting adjourned at 7:52 P.M.

Deb Taverna