

**Town of Chelmsford
Historic District Commission**

Minutes of Meeting of May 6, 2019

The Chairman, Cynthia Acheson called the meeting of the Historic District Commission (HDC) to order at 7:00 P.M. at the Town Offices, 50 Billerica Road. Present were Cynthia Acheson, Brenda Lovering, Jack Handley, Patrick Wood, Deb Taverna, and Janet Askenburg.

Public Input

Ginger Skoog from the Council of Schools asked commission members to participate in the Community Read-In. Readers are needed for the Lion's Den, elementary schools and grades 5 and 6.

Scheduled Business

Temporary Signage Country Lane Garden Club – Mary Beth Hayes requested that signs by the Toll House and Horse Trough for May 11 – 18, 2019. Three more signs would be set up on the day of the sale to direct traffic to the sale. This was approved unanimously with all fees waived.

Two Central Square – Alison Bishop is leasing studio space at this address and requested 2 signs with her logo to be placed on the building. The signs would be gray and white with a large sign on the front of the building and 2 smaller signs directing people to her entrance on the side of the building. Mr. Handley recused himself as Ms. Bishop has previously rented space from him. This was approved with the one abstention.

22 Westford Street- The McDonalds want to remove the vinyl siding and replace it with appropriate siding to restore the house to its original look. The porches will be restored, if possible, or replaced in the same footprint if necessary. The roof will be changed to black metal. The Commission asked the McDonalds to come to the June meeting with samples of the products they plan to use on the roof, porch balusters, and siding.

14 Chelmsford Street – Mr. Murphy attended to discuss the HVAC units on his roof. The rear half of the roof has been replaced and he may lose the warranty if anything is attached to the roof. He will contact a welder to see if anything to screen the units can be attached directly to the HVAC units. He is no longer planning to put a sign board out front listing the businesses in the building. The lighting and signs above each business entrance was extended to December 1, 2019 (this was an unanimous vote).

17 North Road – Work seems to be on track now. The dumpster will be in the parking lot for a while longer. Owners are to attend the June meeting with a lighting plan for the parking lot. Ms. Belden will remind them.

New Business

There was no new business.

Unfinished Business

41-44 Central Square – No update.

Center Village Master Plan Implementation Committee – Update

Next scheduled meeting is later this week. Ms. Lovering brought up that the Rotary had “Duck Race” signs all over the district and the Fiske House fence. A letter should be sent advising that they need Historic District approval for event signs.

Correspondence and Telephone Calls

No correspondence or calls were received.

Meeting Minutes Approval

No minutes were available for approval.

Next Meeting is scheduled for June 3, 2019.

Meeting adjourned at 8:10 P.M.

Deb Taverna