

C.C.A. Minutes of the meeting: May 2, 2019

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TOWN OF CHELMSFORD
MICHAEL F. STURGIS
TOWN CLERK

Present : Susan Gates, Karen Cawley, Michael Messier, Donald Van Dyne,
Kit Harbison, Dacey Zouzas, Barbara Reilly

1. Jimmy Tingle- June 1st. Board members will each sell 10 tickets for \$35.00 a piece. There will be a silent auction as well.
2. Discussion of a strategic plan: We will meet with each of the proposed candidates as they present their plan to the committee . This meeting will take place on May 9th. Each candidate will give a 45 minute presentation.
3. Goals and Objectives:
 - a. Sustained model of at least 3 years.
 - b. Complete independent sustainability
 - c. Compromise between the two.
4. Grant Applications : Kit: More data collections, discussion of volunteers i.e. Susan and Tony, and other staff hours worked as volunteers, and salary for paid staff.
5. Discussion of Committee fiduciary responsibility as well as governance.
Retreat: Applicants need to explain to the Town Manager this plan as well as a master plan. Kit discussed all members of the committee becoming members of the CCA pARTners committee.

6. Discussion of raising money needed to eventually fund a paid Executive Director and a Technical Director and an administrator.

7. Dedication of the Origami Duck Sculpture will be on May 11, 2019 at 10:30.

Meeting was adjourned at 9:30

Respectfully submitted :

Barbara Reilly, clerk7