

Approved 5/9/17

RECEIVED

2017-10-13

10:11 AM

**TOWN OF CHELMSFORD
PATRICIA E. DZURIS
TOWN CLERK**

Minutes of the Charter Review Committee (CRC) meeting on 4/25/2017

Attendance:

Present:

Doug Bruce

Dan Burke

Sam Chase

Valerie Diggs

Michael McCall

Glenn Thoren

Absent:

David McLachlan

Sheila Pichette

Call to order: 7:02

Approval of minutes:

The minutes were edited for clarification. Motion to approve minutes as amended made by Mr. Thoren, seconded by Mr. Burke; vote: 6 yeas; 0 nays; 2 absent

Updates:

Mrs. Diggs asked how Mr. Chase did his research to find the information regarding the appointment and removal of the Town manager. Mr. Chase explained how he looked through databases and asked the Massachusetts Municipal Association as well as individual towns how their town government worked in regards to the charter and the town manager.

Members of the committee sent in terms they felt should be added into the definition section in the town charter.

Mr. Chase asked town counsel about the necessity of section 8 and if it could be removed. Town counsel will get back to Mr. Chase.

Mr. Chase prepared a document that includes all of the sections of the Charter and what changes the committee discussed making at previous meetings as well as public input. The committee decided to take two weeks to look over this document.

The committee discussed the upcoming meet schedule through June. Meetings in June will be held on the 6th and the 20th. More meetings past that point will be scheduled if need be.

Mr. Diggs gave input on behalf of the Board of the Selectmen. He gave updates regarding the sections of the charter that discuss the Board of Selectmen. The Board voted to discuss them at their May 8 meeting before attending the Charter Review meeting on May 9th.

Adjournment: motion made by Mr. Thoren, seconded by Mrs. Diggs, vote: 6 yeas; 0 nays; 2 absent.