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TOWN OF CHELMSFORD
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Chelmsford Conservation Commission
Town of Chelmsford
50 Billerica Rd. Chelmsford, Ma 01824
Meeting Minutes
April 17, 2018
Approved May 1, 2018

Meeting Location: 50 Billerica Rd., Room 205, Chelmsford, Ma 01824

Members Present: David McLachlan-Chairman, Jack Souza, Chris Garrahan, Marc Gibbs, William Vines

Members Absent: April Mendez, Chris Tymula

Others Present: Katharine Messer-Conservation Agent

Meeting was called to order at 7:00PM by Chairman McLachlan.

All documents referenced in these minutes are available for review at the Community Development Office, 50 Billerica Rd., Chelmsford Town Offices Building. This meeting was audio recorded and hand recorded via the Recording Secretary.

Open Session / Citizen Concerns

No one came forward at this time.

Regulatory

Request for Determination of Applicability-New

6 Conifer Hill Road, repave driveway and drainage improvements

Legal Notice read. Michael Lupoli, applicant. McLachlan recused himself as he is an abutter. The applicant's representative described the proposed work which should be completed in a day. Driveway will be expanded to accommodate the new drainage system. Erosion controls will be installed. All of the work will be done in the 50-100 foot buffer area.

No audience comments.

Motion: by Mr. Garrahan to approve the Request for Determination for 6 Conifer Hill Rd. as presented with a Negative Three determination. Seconded by Mr. Souza. Mr. McLachlan abstained, all others in favor. **Motion carries.**

Request for Determination of Applicability-Old

Renew 276 Mill Road, apartment complex

The original Order expired in September, 2017. A New application was filed, and there are no changes from the original plans within the jurisdictional area.

Legal Notice Read. The project is for a 108 unit apartment complex. The applicant's representative was present, who summarized the project. Most of the work has been done; some paving still needs to be done. A pool shed was added to the original plan, but it is out of the Commission's jurisdiction. The project should be finished by August 1, 2018. Revised plans will be submitted for the file.

No comments from the audience.

Motion: by Mr. Garrahan to approve the reissuance of a Request for Determination of Applicability for 276 Mill Rd. as presented with a Negative Three Determination, with the condition that revised plans be submitted within two weeks. Seconded by Mr. Gibbs. **Motion carries, unanimous.**

Notice of Intent-New

84 Billerica Road, parking lot expansion

Legal Notice Read. Katie Enright of Howard, Stein, Hudson spoke for the applicant, the Town of Chelmsford. Property is the Center Elementary School. A parking area of 18 spaces will be added to a grassed area at the front of the school. A sidewalk is also being added near Billerica Rd. The new drainage system for the parking area was described. An additional 8 parking spaces will be added to the circular area behind the school. A small area of rip rap will be added to an uncurbed area that is eroding, which is within the 25-foot No-Disturb zone. The Planning Board will hear the project next week, no issues are anticipated. There are 71 parking spaces now; the school has 63 employees. DEP had no comments.

No comments were received from the audience.

Motion: to waive the 25-foot No-disturb buffer requirement in order to install rip rap to mitigate erosion. **Motion fails for lack of support.**

Motion: by Mr. Garrahan to continue the Hearing for 84 Billerica Rd. pending receipt of storm water calculations. Seconded by Mr. Gibbs. Mr. Vines opposed, all others in favor. **Motion carries.**

Extension Request-New

Lowell Sportsmen's Club, DEP # 129-0709

John Abbott, a representative for the Lowell Sportsmen's Club, explained the request is being made due to a delay caused by budget considerations. The project costs are now over \$300,000.00. They are currently researching grant opportunities as a way to meet the budget.

The applicant stated the Club is not allowed to have any ammunition leave the range area, which is creating additional costs. Original Order was issued in 2010 and has been extended several times.

Motion: by Mr. Souza to approve the Request for Extension of the Notice of Intent for Lowell Sportsmen's Club for three more years, through April 2021. Seconded by Mr. Vines. **Motion carries, unanimous.**

Discussion

Shore Drive

No update. Pot holes have not been filled in, and the pile of grindings has not been moved. A message will be sent to Mr. Jahnle.

55 Sleigh Road

The resident may be filling in an intermittent stream, which is causing flooding to occur at 57 Sleigh Rd., which is in Westford. Neither party was present. Discussion will be continued.

Old Stage Road tree issues

Photos were shown. Mr. Jahnle did not feel the oak tree in question needed to be removed at this time.

Open Space Plan

The state has approved the report with 8 requested minor amendments, which will be made. The report will be posted to the Town's website.

Signs on Con Com land

Signs to promote the Roberts Field brick fundraising program were authorized by the Town Manager. The authorization allowed these signs to be placed within Town right-of-ways. Some of these signs were found on Conservation reservations. Mr. Stanway subsequently removed the signs, due to a previous discussion with the Commission forbidding any type of excess signage. The Commission reiterated its policy of not allowing signs on conservation land.

Continual Business

Land management update

Mr. McLachlan received a request from Zoo New England requesting obtaining volunteer assistance in regard to a study they are doing about endangered species, native plants and vernal pools. Mr. McLachlan will attempt to find volunteers to do some of the monitoring work required for this study.

Work is ongoing in Carlisle regarding the Cranberry Bog Reservation.

Agent's Report

Paperwork for the next meeting was given to Commissioners, and documents were signed as needed.

Ms. Messer was asked to do another site visit at the Radisson Hotel for additional unauthorized work being done. She was also asked to look into material stockpiling at the Altid location on Progress Ave., as no erosion controls have been installed. Ms. Messer will also follow up again with the Lowell Conservation Agent regarding the situation on Smith St.

Approve Minutes

February 6, 2018

Motion: by Mr. Garrahan to approve the Minutes of February 6, 2018, as presented. Seconded by Mr. Vines. Mr. Souza and Mr. Garrahan abstained, all others in favor. **Motion carries.**

March 6, 2018

Motion: by Mr. Garrahan to approve the Minutes of March 6, 2018, as presented. Seconded by Mr. Vines. **Motion carries, unanimous.**

March 20, 2018

Motion: by Mr. Garrahan to approve the Minutes of March 20, 2018, as presented. Seconded by Mr. Souza. Mr. Vines abstained, all others in favor. **Motion carries.**

Adjourn

Motion: by Mr. Garrahan to adjourn the meeting at 8:05PM. Seconded by Mr. Gibbs. **Motion carries, unanimous.**

Date of Next Meetings: May 1st

May 15th

Respectfully Submitted,

Vivian W. Merrill
Recording Secretary

Supporting Documents:

- Applications for Requests for Determination
- Application for Notice for Intent
- Photos of trees on Old Stage Rd.