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TOWN OF CHELMSFORD PATRICIA E. DZURIS TOWN CLERK

Town of Chelmsford Board of Selectmen Minutes
50 Billerica Rd., Room 204
Chelmsford, MA 01824

Regular Meeting MINUTES

March 12, 2018

Approved April 9, 2018

Attending:

Patricia Wojtas, Chairman
Laura Merrill, Vice Chairman
Kenneth Lefebvre, Clerk
Glenn Diggs, Selectman

Paul Cohen, Town Manager

Not Attending:

George Dixon, Jr., Selectman

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. The meeting was recorded by Chelmsford Telemedia. Chairman Wojtas called the meeting to order at 7:00 PM.

Chairman Wojtas announced that Selectman Dixon is recovering from a medical condition and will return at the next meeting.

7:00 PM JOINT MEETING W/ SCHOOL COMMITTEE AND TOWN MODERATOR

Appoint member to Nashoba Valley Technical High School Committee for a 3 year term ending 3/31/2021 Potentially appoint alternate member to Nashoba Valley Technical High School Committee for an unexpired 3 year term ending 3/31/2019

Town Moderator: Jon Kurland

School Committee Attending:

Barbara Skaar
Allen Thomas
Dennis King

Not Present:

Sal Lupoli
John Moses

The Joint Meeting was called to order by Moderator Kurland at 7:01PM.

Motion: by Ms. Skaar to Nominate Richard Defreitas as full member for the Nashoba Valley Technical High School Committee. Seconded by Chairman Wojtas.

There were no further nominations.

Motion: by Ms. Skaar to close nominations. Seconded by Mr. Thomas. **Motion carries, unanimous, 7-0.**

Mr. Defreitas accepted the nomination, and explained that he has been an alternate member for three years, and was interested in becoming a full member of this very well run committee, and he described work that was done during his tenure. Mr. Defreitas agreed he would support efforts to televise committee meetings.

Roll Call Vote:

Ms. Skaar: Aye
Mr. Thomas: Aye
Mr. King: Aye
Selectman Diggs: Aye
Selectman Merrill: Aye
Selectman Lefebvre: Aye
Chairman Wojtas: Aye

Motion passes, unanimous, 7-0

Motion: by Ms. Skaar to nominate Maria Karafelis as Alternate Member to the Nashoba Valley Technical High School Committee. Seconded by Selectman Merrill.

There were no other nominations.

Motion: by Selectman Lefebvre to close nominations. Seconded by Ms. Skaar. **Motion carries, unanimous, 7-0.**

Mrs. Karfelis thanked Mr. Defreitais for filling in for her. She would like to return as an alternate member due to time constraints. She would support televised committee meetings, if the process could be coordinated.

Roll Call Vote:

Ms. Skaar: Aye
Mr. Thomas: Aye
Mr. King: Aye
Selectman Diggs: Aye
Selectman Merrill: Aye
Selectman Lefebvre: Aye
Chairman Wojtas: Aye

Motion passes, unanimous, 7-0

Motion: by Selectman Lefebvre to adjourn the Joint Meeting at 7:09PM. Seconded by Ms. Skaar. **Motion carries, unanimous, 7-0.**

PUBLIC SERVICE ANNOUNCEMENTS

Heather Linstad, CHS Alumni Association: CHSAA Giving Day

Ms. Linstad announced this event is being held on March 27, 2018 to benefit the Chelmsford High School Alumni Association, for a scholarship fund and an endowment fund. This will help after school programs continue, and provide for other programs. Everyone is welcome to attend events being held at Brickhouse Pizza and Sal's Pizza during the day. Donations are also being accepted online or by mail.

Heather Allen, Friends of Roberts Field: Buy-a-Brick Campaign

Ms. Allen was not present at this time. Mr. Cohen explained that supporters of Roberts Field are doing a buy a brick program through the end of April. There are two sizes to pick from; the committee will do a presentation at the next BOS meeting that explains what is happening in more detail.

OPEN SESSION

David Foley, 6 Armand Dr., and president of the Sewer Fairness Alliance thanked the Board for their help with his prior request. He read a letter into the record in regard to homeowners being charged for repairs

related to failure due to misuse of their grinder pumps. He feels due process is not being followed in the matter of 8 Armand Dr. This home had a pump that failed. A possible cause for failure was a neighborhood power outage. A second cause could have been from a wrong voltage setting on his generator. The Town rejected the homeowners request for appeal, and the cost/charge was subsequently reduced. Mr. Foley finds the Town's actions to be arbitrary and requests due process rights be given to the homeowners. Mr. Foley requests the Board hold the appeal and follow up on a process for a hearing and policy procedure. A copy of the letter was provided to the Board.

COMMITTEE VACANCIES

Selectman Merrill read the list of current vacancies. Interested applicants can apply online at <http://www.townofchelmsford.us> or through the Town Manager's office.

LICENSES

One Day Beer & Wine License: St. John the Evangelist Parish, 115 Middlesex St. 03/17/18

The applicant was not required to appear, as there have been no issues with previous licenses.

Motion: by Selectman Merrill to approve a One Day Beer and Wine License for St. John the Evangelist Church for March 17, 2018 for the hours of 5:00PM to 11:00PM to be exercised on the premises at 115 Middlesex St., as presented. Seconded by Selectman Lefebvre. **Motion carries, unanimous, 4-0.**

REPORTS AND PRESENTATIONS

Steve Jahnle, Assistant DPW Director: Street Acceptances for Elm Street, Hunt Road, Locke Road, Park Road, Parker Road, Robin Hill Road

This is another phase of the street acceptance project. No records were found on these streets, and the paperwork is being filed to accept the streets so they will be added to the State list to be included in the Chapter 90 funding formula. This process will be finalized at Town Meeting.

About 40 more streets still need to be done.

Motion: by Selectman Merrill to approve the layout of Elm St. as a public way known as "Elm Street" as shown on a plan entitled "Street Acceptance Elm Street Chelmsford, Mass.", dated January 1, 2018, prepared by the Town of Chelmsford Department of Public Works, Engineering Division and to forward the proposed layout as shown on said plan to the Planning Board for its comments and recommendations pursuant to G.L.c. 41, ss81I. Seconded by Selectman Lefebvre. **Motion carries, unanimous, 3-0, with Chairman Wojtas abstaining.**

Motion: by Selectman Merrill to approve the layout of Hunt Rd. as a public way known as "Hunt Road" as shown on a plan entitled "Street Acceptance Hunt Road Chelmsford, Mass.", dated January 1, 2018; to approve the layout of Locke Road as a public way known as "Locke Road" as shown on a plan entitled "Street Acceptance Locke Road Chelmsford, Mass.", dated January 1, 2018; to approve the layout of Park Road as a public way known as "Park Road" as shown on a plan entitled "Street Acceptance Park Road Chelmsford, Mass.", dated January 1, 2018; to approve the layout of Parker Road as a public way known as "Parker Road" as shown on a plan entitled "Street Acceptance Parker Road Chelmsford, Mass.", dated January 1, 2018; and to approve the layout of Robin Hill Road as a public way known as "Robin Hill Road" as shown on a plan entitled "Street Acceptance Robin Hill Road Chelmsford, Mass.", dated January 1, 2018, prepared by the Town of Chelmsford Department of Public Works, Engineering Division and to forward the proposed layouts as shown on said plans to the Planning Board for its comments and

recommendations pursuant to G.L.c. 41, ss81I . Seconded by Selectman Lefebvre. **Motion carries, unanimous, 4-0.**

TOWN MANAGER REPORTSMerrimack River Bank Stabilization at Williamsburg

Mr. Jahnle advised that the final permit is about to be issued for this project which will allow work in the actual river. Multiple State, local and Army Corps of Engineers permits have been issued. It is expected the project will go out to bid in May, and to start work in July. Work in the river is only allowed during certain times of the year.

Selectman Diggs requested clarification of how dredging work would be bid, as well as to request confirmation of a requirement for an engineer to be on site to check that everything was done properly. Chairman Wojtas requested the typographical error referring to “Paradise Pond” be corrected.

Bridge Replacement over I-495 on North Road

Mr. Jahnle explained this project was recently awarded to S&R Construction. He is attending a meeting to get more information as they hope to begin work in spring. During construction, the bridge will not be closed, but traffic will be moved in different lanes of the bridge. The new traffic patterns were described.

MassWorks Grant for Cushing Place Apartment Project

Mr. Jahnle described work to be completed; the project will be going out to bid shortly. The Conservation Commission will be hearing the proposal next week. Winstanley Enterprises is still looking for more investors. The Town will request a one year extension on the award, as work is supposed to be completed by the end of June, 2018. If the work is not completed and the request for extension is denied, the funding may need to be returned to Massworks.

UMass Lowell West Campus Legislation

Draft legislation has been received from the state, but hasn't been officially filed yet. The disposition of this property would be a competitive bidding process. Chelmsford Housing Authority has been notified of this information. Mr. Cohen expects the process to be completed by the fall. Through this legislation, the Commonwealth is looking to remove itself from any liability from the property. More information will be forthcoming after the legislation is heard.

Temporary Relocation of Chelmsford Table of Plenty to the Senior Center

This will happen after Memorial Day for 6-8 months while the church where these meals are served undergoes renovations. The hosting group hopes to return to the church by March, 2019. The Senior Center staff was thanked for their help in accommodating this need. About a hundred meals are served each week by this program.

Other Reports

RMV services and automobile inspections will not be available from March 23-March 25, 2018 while their new processes and systems are installed. This project will also have future phases.

Mr. Cohen expressed appreciation to all Town officials and National Grid workers and crews for their work dealing with this latest storm. No injuries were reported during this time. Sixteen substations went down in this storm. Tomorrow's storm should be less damaging. During the last storm, the region had 3 open shelters that attracted about 12 people. Warming centers are more popular, as people do not want to stay away from their home. Schools and Town buildings will be closed on Tuesday due to the upcoming storm, and trash pickup will follow a one day delayed schedule. A brush drop off day will be held on May 12, 2018, and an additional day will be scheduled in April. The Snow/ice budget has been depleted, and

Town Meeting will be asked to approve an amendment to the budget. Restoration periods are difficult to estimate until the extent of damage is known, and sites are prioritized by public safety needs. The Town has encouraged tree trimming where needed by National Grid. Regular maintenance trimming is done on a 4-year rotating schedule by National Grid. The State monitors this activity as well.

SELECTMEN LIAISON REPORTS & REFERRALS

Selectman Lefebvre:

-The lifeguard issue at the Radisson Hotel has been resolved by the Board of Health.

Selectman Merrill:

-No reports.

Selectman Diggs:

-The Finance Committee hearings on the DPW and School Budgets went very well. The Finance Committee will be voting on Town Meeting Warrant Articles soon.

Chairman Wojtas:

-Youth Public Safety Academy applications are being accepted now. This is a week-long free activity sponsored by Sheriff Koutoujian's Office for kids to attend every summer.

-There will be a book drop off event on March 17, 2018 at the Town Offices gym for a Book Sale in April.

PRESS QUESTIONS

No one came forward at his time.

ADJOURN

Motion: by Selectman Merrill to adjourn this meeting at 8:03PM. Seconded by Selectman Lefebvre. **Motion carries, unanimous, 4-0.**

NEXT REGULAR MEETING: March 26, 2018

Respectfully Submitted,

Vivian W. Merrill,
Recording Secretary

Reference documents:

- Supporting documents for Joint Meeting
- CHSAA Giving Day Event Flyer
- Roberts Field Brick Fundraiser Flyer
- Letter submitted by David Foley
- Committee Vacancies List
- One Day License Application
- Supporting documents for Street Acceptances
- Letter of February 20, 2018 & Supporting Documents regarding Riverbank Restoration at Williamsburg Condominiums
- Letter of February 7, 2018 regarding the Hunt Rd. Bridge work
- Proposed legislation regarding UMass West Campus

