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Chelmsford Conservation Commission
Town of Chelmsford
50 Billerica Rd. Chelmsford, Ma 01824
Meeting Minutes
March 6, 2018
Approved April 17, 2018

Meeting Location: 50 Billerica Rd., Room 205, Chelmsford, Ma 01824

Members Present: David McLachlan-Chairman, Jack Souza, Chris Garrahan, April Mendez, William Vines, Marc Gibbs

Members Absent: Chris Tymula

Others Present: Katharine Messer-Conservation Agent

Meeting was called to order at 7:00PM by Chairman McLachlan.

All documents referenced in these minutes are available for review at the Community Development Office, 50 Billerica Rd., Chelmsford Town Offices Building. This meeting was audio recorded and hand recorded via the Recording Secretary.

Open Session / Citizen Concerns

No one came forward at this time.

Regulatory

**Request for Determination of Applicability-new
160 Mill Road, Drainage for single family home**

Legal Notice was read. Mr. Garrahan recused himself from the discussion, and did not vote. Susan MacArthur, consultant, spoke on behalf of the applicant. The property is being subdivided into 4 lots, one of which partially in jurisdiction (lot 4). The wetland was delineated; topography described. Work is to construct a single family home, driveway, grading and seeding. Work in the buffer zone will be to plant a screen of arborvitae or hemlock along the back, near the wetland, and install a foundation drain from the house to a swale along the back of the property line which will drain to resource area. Erosion controls will be used.

No comments were received from the audience.

Motion: by Mr. Gibbs to issue a Negative 3 Determination for 160 Mill Rd. Seconded by Mrs. Mendez. **Motion carries, unanimous.**

Moment of Silence

Motion: by Mr. Garrahan to have a Moment of Silence in Memory of Tim Ervin, who was a Commissioner about 20 years ago. Seconded by Mrs. Mendez. **Motion carries, unanimous.**

Request for Certificate of Compliance 150 Acton Road, DEP # 129-0830

Ms. Messer found minor variations to the approved plans. A retaining wall along the driveway was not built and the driveway was re-graded instead due to poor site lines at the end of the driveway. The boulder wall was longer than approved, which actually provides a benefit. A front walkway was added, and the turn-around is smaller than proposed. All other work looks good. The retaining wall did not serve a conservation purpose; therefore the Commission had no issues with the changes.

Motion: by Mr. Vines to issue a Certificate of Compliance for 150 Acton Rd. Seconded by Mr. Garrahan. **Motion carries, unanimous.**

Request for Certificate of Compliance 25 Maple Road, DEP # 129-0840

This was the project to construct the modular building at Byam Elementary School. All work is stabilized, site looks good.

Motion: by Mr. Souza to issue a Certificate of Compliance for 25 Maple Rd., DEP#129-0840. Seconded by Mr. Garrahan. **Motion carries, unanimous.**

Request for Certificate of Compliance 84 Billerica Road, DEP # 129-0839

This was the project to construct the modular building at Center School. All work is complete, and the site looks good.

Motion: by Mr. Souza to issue a Certificate of Compliance for 84 Billerica Rd., DEP#129-0839. Seconded by Mr. Gibbs. **Motion carries, unanimous.**

Request for Certificate of Compliance 8 Technology Drive, DEP # 129-0533

This project was approved in 2005 to construct the building that housed Maxim Integrated, Inc. The building is now being sold. An ongoing condition in the Order was that the applicant was to submit annual storm water reports which have never been done. Ms. Messer requested that the Certificate reflect this requirement is still in force for the benefit of the new owner. All work was completed according to the plans.

Motion: by Mr. Souza to issue a Certificate of Compliance for the building at 8 Technology Drive, with notification that Ongoing Condition Number 2 to submit annual storm water reports must be done in perpetuity. Seconded by Mrs. Mendez. **Motion carries, unanimous.**

Discussion

Shore Drive

There is no update regarding this matter. The road grinding pile is still there. Mr. McLachlan will send a memo to DPW requesting that the pile still be moved across the street, away from Freeman Lake.

New-Lime Quarry Garden

A local garden club is requesting permission to build a garden by the granite entry marker in the front of this site. Plans are being developed. Mr. McLachlan has advised the garden club that there is some funding available through a land conservation account (account number 261710).

New-Red Wing Farm Wildflower Garden

Mr. McLachlan had previously requested a garden be planted at this reservation, but there was opposition by an abutter that mows the area. COSS has suggested a different location for the garden that is near an area recently cleared of invasive plants. Mr. McLachlan will continue to coordinate the work with COSS.

Radisson Hotel Violation

Photos were provided of stockpiling and trash, and an area where silt fence was down. The engineer for the project was contacted, and new photos were provided showing the areas were cleaned up. Mr. Souza reported that he went to the site and saw new violations earlier today. He noticed heavy equipment in the resource area, and more digging is being done than was proposed. Ms. Messer will revisit the site.

Continual Business

Land management update

Mr. McLachlan reported there is a balance of \$7,689.00 still left in the Oak Hill Reservation Account that the Commission should return to the Community Preservation Committee.

Motion: by Mr. Garrahan to notify the Community Preservation Committee to close out the account for Oak Hill Reservation, as all work has been completed. Seconded by Mr. Vines.

Motion carries, unanimous.

Cranberry Bog update

Carlisle status

Mr. McLachlan requested that the Commission authorize him to formally ask the Town of Carlisle what their plans are for the decommissioned cranberry bog and what the impacts will be to Chelmsford. They have the option to take the dam down or continue to maintain it. Mr. McLachlan noted there could be impacts to the water department, depending on their needs.

Crooked Spring Reservation

Mr. McLachlan will ask the DPW to include mowing service for the road going into the reservation in their mowing schedule.

Zip line letter

Ms. Messer reported that 24 letters have gone out to abutters, and there has been no response to date.

Agent's Report

Paperwork was signed as needed.
Files for the next meeting were distributed.

Approve Minutes

There were no minutes to approve this evening.

Adjourn

Motion: by Mr. Souza to adjourn the meeting at 7:40 PM. **Motion carries, unanimous.**

Date of Next Meetings:

March 20th

April 3rd

Respectfully submitted,

Vivian W. Merrill
Recording Secretary

Supporting documents:

Applications for a Request for Determination, and Certificates of Compliance