



**Chelmsford Board of Health  
Minutes of the Board of Directors Meeting  
Town of Chelmsford  
50 Billerica Road, Room 102  
Chelmsford, MA 01824  
6:15 p.m., Monday, March 5, 2018**



**Attending:**

Officers: Annmarie Roark, Chairman  
Nicholas H. Parlee, Vice Chairman  
Eric Meikle, MD, Clerk

Staff: Sue Rosa, BSN, RN, Public Health Director  
Richard Day, Deputy Health Director  
Mark Masiello, Environmental Health Inspector  
Carole McCaul, Departmental Assistant

Hearing: Steven Merrill, Regional Manager, Radisson Hotel  
Diane West, General Manager, Radisson Hotel  
Kathy Blake, Accomodation Manager, Radisson Hotel  
Troy R. Dorris, Chief Engineer, CPO, Radisson Hotel

**Call to Order:** Meeting called to order at 6:22 p.m. by Annmarie Roark, Chairman

**Approval of Minutes:**

Upon Motion made by Eric Meikle, MD, seconded by Nicholas H. Parlee, it was voted unanimously to approve the minutes for February 12, 2018.

**Hearing:**

General Managers and Chief Certified Pool Operator (CPO) from the Radisson Hotel and Suites attended the hearing to present an appeal for their Weekday Lifeguard Variance beginning at 6:30 pm.

The Health Board and Health Inspector Mark Masiello reviewed the supplied documentation with the Radisson Management regarding their pool logs and chemical logs which were not in compliance with code regulations and therefore the Radisson was declined a Weekday Lifeguard Variance.

Mr. Masiello presented some solutions to the Radisson personnel to rectify the problems at the Radisson pool including hiring a pool company to take over the chemical testing and balancing of the pool water.

Upon Motion made by Nicholas H. Parlee, seconded by Eric Meikle, MD, it was voted unanimously to accept two months (eight weeks) of clean and accurate swimming pool records (logs) with a full-time Lifeguard on duty from the Radisson Hotel and Suites which include bather load and chemical testing to be provided to the Board to reconsider the Weekday Lifeguard Variance request which will be reviewed at the May 7, 2018 Board Meeting. These records will be delivered each month to the Board of Health Office and for the next 12 months the logs will be delivered to the Board of Health Office on a monthly basis.

The hearing concluded at 7:28 pm.

### **Outgoing Correspondence**

Upon Motion made by Eric Meikle, MD, seconded by Nicholas H. Parlee, it was voted unanimously to accept the outgoing correspondence.

### **Incoming Correspondence**

Upon Motion made by Eric Meikle, MD, seconded by Nicholas H. Parlee, it was voted unanimously to accept the incoming correspondence.

### **Old Business:**

A lengthy discussion continued regarding the regulations concerning Drinking Wells, Irrigation Only Wells and Wells for livestock in the Town of Chelmsford.

Upon Motion made by Annmarie Roark, seconded by Eric Meikle, MD, it was voted unanimously to accept the revisions to the Chelmsford Board of Health regulations for private wells.

A lengthy discussion was held regarding updating the Marijuana and Hookah Bar regulations.

### **New Business:**

### **Monthly Reports**

Monthly Reports submitted and reviewed from the Health Director, Environmental Health Inspector, Public Health Nurse and Health Educator.

Upon Motion made by Annmarie Roark, seconded by Nicholas H. Parlee, it was voted unanimously to accept the Monthly Reports.

**The following documents included:**

Agenda, March 5, 2018

Minutes from February 12, 2018 meeting

Monthly Reports for February 2018

Telephone Log / Miscellaneous for February 2018

Copies of Board of Appeals Memorandums

Brochures and Flyers announcing upcoming health programs

Copy of Drafted Well Regulations

Draft of Cannabis Control Regulations

Massachusetts State Code 105CMR Minimum Standards for Swimming Pools 105CMR 435.00

Radisson Hotel and Suites daily pool test and reading logs for November 2017 and a portion of December 2017.

Letter dated February 13, 2018 to Rushi Hospitality, Chelmsford Inn and Suites regarding mold in facility

Letter dated February 16, 2018 to Radisson Hotel and Suites regarding Swimming Pool Code violations

Letter dated February 20, 2018 from Radisson Hotel and Suites requesting a hearing with the Board for March 5 2018

Two animal bite notifications

One Asbestos Removal Notification

Copy of Letter dated December 26 2017 from Building Commissioner to resident concerning a possible Boarding House

Letters dated February 28 2018 to resident from Building Commissioner regarding yard debris, third notice.

**Other:**

Upon Motion made by Nicholas H. Parlee, seconded by Annmarie Roark, it was voted unanimously to adjourn the meeting at 7:55 p.m.

**Next Scheduled Meeting: *April 2 2018 – 6:15 pm***