



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

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TOWN OF CHELMSFORD
PATRICIA E. DZURIS
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DATE: **Thursday, February 21, 2019** TIME: **6:00 PM**
PLACE: **Town Offices** ADDRESS: **50 Billerica Road** ROOM: **200**

Meeting Minutes

Present: J. Kelsey, T. Gazda, R. Klinkhammer, M. Carignan, D. Antonelli, S. Pustell, R. Schneider, R. Morse

Absent: K. Taylor

Public Present: D. McNurland, B. Herzog, J. Kenny

Public Input

None

Announcements

- T. Gazda indicated that a Funding Request for portable toilets on the trail in 2019 was submitted to Friends of the Bruce Freeman Rail Trail (FBFRT) for consideration at their February 28, 2019 Directors Meeting
- A Funding Request for Pond Street Kiosk materials and construction will also be submitted to the FBFRT on February 25, 2019 ahead of the Directors meeting on the 28th.

Talk with Chelmsford Library staff (Brian Herzog, Jill Kenny) concerning shared interests (J. Kelsey)

- B. Herzog, J. Kenny discussed the Library and their need to redo their plan every 5-10 years.
- They have a bike repair kit that can be checked out. Gave handouts.
- Trustees also need to advocate. Annual Giving Campaign Benefit. Trying to get a pop-up mobile library vehicle.
- Thinking about bicycle related books. But also different resources for different places they bring the van – Sr. Center, July 4th, etc. Looking for corporate donations. \$75000 is the goal, have \$15K from the Friends of the Library.
- BPAC provided input to what it does in the town, substantially about bicycle and pedestrian accommodations and improvements and issues related to the rail trail. Discussion ensued about how BPAC and the Library can make each other more effective.

Update of Plans for Carol Cleven Park/Status of Art Walk Restoration/Status of Grist Mill Project - (R. Morse, R. Schneider, T. Gazda)

- Construction of the condominiums is progressing. T. Gazda to contact the onsite Project Manager, E. Katz to discuss timetable for utility construction as this will impact access, parking and possibly siting the Portable Toilet. Also to arrange for a meeting between the BPAC and the landscaping architect and contractor to discuss integrating the Carol Cleven Park amenities into the plan.
- R. Morse discussed with K. Harbison of the Center for the Arts Advisory Committee about working on the graphics for the Carol Cleven Park signs. He also obtained some feedback from Cleven Family about reducing the amount of text on the sign
- Discussion ensued about what to do with the section of rail from the trail. A suggestion was made about possibly using it as a fund raiser by engraving names of contributors or of memorials onto the rail and having it as a display at the park.

Review List of 2019 Pedestrian and Road Projects for March Meeting with DPW

See attached list

Update Second Trail Kiosk (T. Gazda)

- The Conservation Commission approved a vote of Negative-3 for the Pond Street Kiosk site, meaning that the site work proposed was found to have no impact on adjacent wetlands. This will allow the site preparation will proceed in the early spring. T. Gazda will coordinate with S. Jahnle so that the DPW can begin work when practical. The plan is to have the site ready by mid-May so that the kiosk can be installed before summer.
- T. Gazda is working on trying to obtain a donation of bicycle racks for the site.

Agreement on Display Case for Cushing Place Kiosk (T. Gazda)

- BPAC agreed to purchase Quartet brand cork locking display case from Amazon. The purchase would be made from unused funds in the BPAC account originally obtained from the FBFRT when the Cushing Place Kiosk was originally built.

Discuss Location of Peace Bench Donation (J. Kelsey)

- The site for this bench will be along the trail at the back entrance to the Red Wing Farm Conservation Property. The donor, L. Sullivan reviewed pictures of the site and enthusiastically approved it. The bench is in the possession of the DPW and the plan is to install it in the spring when the ground thaws.

Additional Possible Bench Donations (R. Morse)

- R. Morse talked with Dottie Morrison and Ron Clayton about their preferred location near the power lines. They were cautioned about that area of the trail having had past incidents of vandalism but still would like the bench somewhere in that area as they are avid bird watchers and like to frequent the area for that activity. R. Morse and BPAC will work with them to find a suitable site.
- R. Morse will be talking to Jane McKersie about additional possible bench donors she is aware of. BPAC will be looking to site a bench at the Pond Street kiosk location.
- D. Antonelli shared a conversation with Lucy and Fred Holmes who would like to have a bench located along the trail near Glen Avenue. BPAC expressed concern that the suggested site might be too close to the sewer pump station which is known to produce odors at times. Site will be reviewed in the spring.

Approval of Meeting Minutes – Regular Session of January 24, 2019

- A motion to approve the minutes as presented was made by T. Gazda and seconded by M. Carignan. Voting in favor : J. Kelsey, T. Gazda, R. Klinkhammer, M. Carignan and R. Schneider.
- Abstentions: R Morse, S.Pustell, D.Antonelli

Updates:

- Trail Maintenance Program (B. Schneider)
 - R. Schneider noted that due to the lack of consistent snow cover, the trail has been open for walking and cycling a fair amount of time this winter. It is generally in good condition but need cleanup of brush and fallen tree limbs
- BPAC Account Status (T. Gazda)
 - No change. Balance is same as January, \$1,068.71

New Business:

- New items
- Discussion of trail needs for possible Eagle Scout Projects was undertaken. R. Schneider suggested installation of pavers at bench locations as this would eliminate the current crushed asphalt which gets kicked onto the trail creating hazards. T. Gazda will write up a brief project description for review. It would then be shared with local Boy Scout Troops as well as with the Town Manager's office which sometimes received inquiries from scouts looking for project opportunities.
- Dates and agenda for future meetings/work sessions

Adjournment

- A Motion to adjourn was made by M.Carignan and seconded by S. Pustell. Unanimous Vote

Next Regular Session: March 21, 2019 (6PM)