



# BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

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TOWN OF CHELMSFORD

PATRICIA E. DZURIS

TOWN CLERK

*DATE:* **Thursday, January 16, 2020**      *TIME:* **6:00 PM**

*PLACE:* **Town Offices**      *ADDRESS:* **50 Billerica Road**      *ROOM:* **200**

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## Meeting Minutes

Members Present: T. Gazda, R. Schneider, S. Pustell, K. Taylor, R. Morse, R. Klinkhammer, D. Antonelli

Absent: J. Kelsey, M. Carignan,

Public Present: Dennis McNurland, Cindy McLain, Tina Williams

### **Public Input**

- D. McNurland-Acton is looking into building a permanent restroom facility for trail users, which would be located up by the concert venue.
- Total cost for installation is approximately \$190,000. The Town of Acton is suggesting a donation of \$10,000 from the FBFRT.
- The State is researching interconnecting trails within the state once again.

### **Announcements**

- **None**

### **Review BFRT Event Registration for PMC Kids Ride (J. Kelsey)**

- Last year was the most successful year for PMC Kids Ride. Over \$22000 was raised.
- Event is scheduled for 6/20/20.
- Crossings were staffed with auxiliary Police on prior dates. Adult volunteers are at all major crossings to stop children at crossings.
- There are also ride marshals in the front and rear of the riders.
- Starting point is at Heart Pond.
- School Department has been contacted and approved parking at Byam School .
- S. Pustell made a motion to approved event registration for the ride. Seconded by R. Klinkhammer. Approved unanimously.

### **Update of Plans for Carol Cleven Park/Status of Grist Mill Project - (R. Morse, T. Gazda)**

- R. Morse provided full size copies of the Carol Cleven Memorial Park interpretive displays. The BPAC appreciated all the work that went into this and was happy with the displays as shown.
- Suggestions were made to include adding white space between top heading and text on first display shown.
- T. Michelman emailed R. Morse stating that they would present the interpretive displays to the FBFRT on 1/23/20 for approval.
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### **Update on Art Walk Restoration**

- 10 completed art panels are being stored in R. Morse barn.
- Marcus Leslie are storing the remaining panels.
- BPAC discussed the idea of an area of donated bricks at Cushing Place. This would be done thru the FBFRT. T. Gazda suggested working on a plan to accomplish this project.
- S. Pustell indicated that he would be interested in spearheading this effort.

**Update on Master Plan Update (J. Kelsey)**

- BPAC reviewed and discussed Master Plan and made changes as a group.
- Separate documents on Master Plan will be reconciled into one document ahead of next meeting.

**Review List of 2020 Pedestrian and Road Projects for March Meeting with DPW**

- List was reviewed
- T. Gazda will send out list with edits for further review at next meeting.

**Approval of Meeting Minutes – Regular Session December 19, 2019**

- K. Taylor made a motion to approve December 19, 2019 minutes as amended. Seconded by R. Klinkhammer.
- Approved. Abstentions: D. Antonelli.

**Updates:**

Trail Maintenance Program (B. Schneider)

- Trail is in good shape

BPAC Account Status (T. Gazda)

- No changes from last month

**New Business:**

- New items for future meetings
  - Support letter for Trails Grant needs to be voted on at a meeting. BPAC will try to set a meeting for 1/23/2020 at 6pm.
  - All other edits can be sent direct to Melissa Joyce.
- Dates and agenda for future meetings/work sessions
  - Work Session 1/23/20

**8:00 Adjournment**

K. Taylor made a motion to adjourn. Seconded by R. Schneider. Approved unanimously.

Next Regular Session: February 20, 2020 (6:00 PM)