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Chelmsford Conservation Commission  
Town of Chelmsford  
50 Billerica Rd. Chelmsford, Ma 01824  
Meeting Minutes  
January 16, 2018  
Approved February 6, 2018

Meeting Location: 50 Billerica Rd., Room 205, Chelmsford, Ma 01824

**Members Present:** David McLachlan-Chairman, Jack Souza, Chris Garrahan, William Vines, Chris Tymula, April Mendez (7:03PM)

**Members Absent:** Marc Gibbs

**Others Present:** Katharine Messer-Conservation Agent

Meeting was called to order at 7:00PM by Chairman McLachlan.

All documents referenced in these minutes are available for review at the Community Development Office, 50 Billerica Rd., Chelmsford Town Offices Building. This meeting was audio recorded and hand recorded via the Recording Secretary.

**Open Session / Citizen Concerns**

No one came forward at this time.

**Regulatory**

**Notice of Intent-continued**

**261-267 Littleton Road, water main connection**

The Water District has sent a letter of support, DEP has indicated there are no issues, and the Town Engineer has sent letter of approval. A replication plan was submitted, and buffer zones were added to the plan as previously requested. The Commission had no further questions. Wetland restoration will take two growing seasons.

No comments were received from the audience.

**Motion:** by Mr. Garrahan to waive the 25-foot No disturb Buffer requirement for 261-267 Littleton Rd., as work is being done to improve public water supply. Seconded by Mr. Souza. Mr. Vines abstained, all others in favor. **Motion carries.**

**Motion:** by Mr. Garrahan to issue a Standard Order of Conditions for 261-267 Littleton Rd., with no Special Conditions, as presented. Seconded by Mr. Souza. Mr. Vines abstained, all others in favor. **Motion carries.**

#### **Notice of Intent-new**

##### **238 Dunstable Road, single family house**

Legal notice read. An engineer from Landplex Civil Engineering in Lowell spoke for the applicant. The resource areas were identified on a plan. The project is to construct a single family dwelling, garage, driveway and walkway, all of which are outside of the 100-ft buffer, but within the 200-ft riparian zone. Erosion controls will be used where needed. The plans will be revised to correct the address to Ledge Rd., the applicant will confirm with the assessor on the proper address. The area is all wooded presently, and will be cleared.

The Commission agreed to approve the application subject to plan revision, and address approval, and adding a deed restriction that no additional tree clearing will be done, for perpetuity.

**Motion:** by Mr. Garrahan to issue a Standard Order of Conditions for DEP #129-0858, 238 Dunstable Rd. with two Special Conditions that there will be no additional tree clearing for perpetuity to be noted on the property deed and the buffer line will be demarcated. Approval is subject to the receipt of revised plans. Seconded by Mr. Vines. **Motion carries, unanimous.**

#### **Request for Determination of Applicability, new**

##### **135 Dalton Road, single family home**

Legal notice read. Jonathan Shuster of Oxbow Associates spoke for the applicant. Bordering Vegetated Wetland areas were shown on the plan. An existing single family home and driveway were shown. The lot is being subdivided and new home is being built. Work in the buffer zone is to create a detention basin; erosion controls will be used and locations were shown. John Metivier explained the storm water calculations and an ANR Plan were approved by the Planning Board. The existing street is a private way, which will become the new driveway, and will be maintained by the owner of the new home. The Town Engineer has approved plan, and a letter can be provided. Excavated materials will be removed off site, and plantings will be native plants.

No comments were received from the audience.

**Motion:** by Mr. Garrahan to approve a Request for Determination of Applicability for 135 Dalton Rd., with a Negative Three Determination. Seconded by Mr. Souza. **Motion carries, unanimous.**

#### **Discussion**

##### **Girl Scout Presentation**

Jenna Cabica, Troop 63111, 215 North Rd., provided a narrative to the Commission which described her Silver Award project near the McCarthy Middle School, in a place known as Hent's Park, next to the Veteran's Memorial Park. Work is to remove debris from a path and stream, trim bushes, and add signs to

the bushes and trees that will correlate to a website that identifies the bushes and trees. She will install a small mailbox with written information about the trees and bushes as well. Trash will be removed with a rake or net. The troop has cleaned the stream before. The project will be coordinated with the Ecology Club at McCarthy Middle School. Mr. McLachlan requested that Ms. Cabica suggest to the Ecology Club to sample test the water and prepare a short report.

The Troop will be building the website themselves. Laminated sheets with the vegetation information are to be kept inside the mailbox, and will include QR codes. Work will be done by end of school year, and will be done during 2 weekends May and June. They are working on fundraising, and their budget is around \$400-\$450.00. Mr. Garrahan requested a written plan and a budget, and advised there are potential funds available from the Commission or CPC Committee.

Ms. Cabica agreed to return with a final report and photos of her project.

**Motion:** by Mr. Garrahan to approve support of Girl Scout Troop 63111's Silver Award project , and allow work to be completed at Hent's Park, as presented. Seconded by Mrs. Mendez. **Motion carries, unanimous.**

### **Continual Business**

#### **Land management update**

Mr. McLachlan advised he will be attending the Cranberry Bog Sub-committee meeting on February 5, 2018. The Carlisle Cranberry Bog Alternatives Committee is meeting on January 22, 2018, and he will attend that meeting as well.

Mr. McLachlan will work with COSS and Town Engineer Steve Jahnle to determine borders of the Oak Hill Reservation for boundary sign installation in the Spring.

COSS completed some branch trimming at Crooked Spring Pond, and some neighbors have cleared the ice for skating.

#### **Shore Drive**

The Town Manager has been notified that snow is being plowed over the pavement grindings on Shore Drive into Freeman Lake.

A resident inquired whether the Commission would be pursuing the purchase of a 5-acre pasture area on Acton Rd. She was advised that the Town has not been notified that any land meeting these criteria is for sale in this neighborhood at this time.

### **Agent's Report**

Commission Meetings will continue to be 1<sup>st</sup> and 3<sup>rd</sup> weeks of each month. Ms. Messer reported that no filings have been received to date for the February 6, 2018 meeting to date so that one may be cancelled.

The MACC conference will be March 3, 2018 in Worcester. Mr. Garrahan advised that he is interested in attending this year.

**Approve Minutes**

There were no minutes to approve this evening.

**Adjourn**

**Motion:** by Mr. Garrahan to adjourn the meeting at 7:50PM. Seconded by Mr. Tymula **Motion carries, unanimous.**

**Date of Next Meetings:**            February 6<sup>th</sup>                            February 20th

Respectfully submitted,

Vivian W. Merrill  
Recording Secretary