

Town of Chelmsford
East Chelmsford Harmony Park Redesign & Renovation Committee Minutes
50 Billerica Rd., Room 200
Chelmsford, MA 01824

DATE: Monday, January 12, 2015

TIME: 7:00 PM

PLACE: Town Offices, room 200

Present: Tracy Callahan, Ryan Reveley, Tricia Dzuris, Nick Parlee, Jason Hanscom

Tracy called the meeting to order at 7:02 PM

1) Design discussion and finalization

Reviewed and approved new layout and components. Kompan will give free fundraising signs and posters.

2) Update on fundraising letters/response

Stuffed envelopes to prepare for mailing. Reviewed list of targeted businesses and identified who would follow up on each. Plan to go to CPC to request funding. Anything over \$8,000 may have to go to Town Meeting. We will ask for \$15,000 and see what happens. Jason will follow up with the Superior Officers, PAL, and Sal Lupoli. Nick will pursue Coventa and Waste Management. Tricia will follow up with Weston and Sampson, Enterprise Bank, UPS, FMC. Tracy will work with Michael Sargent, Lowell General, Harvard Vanguard, Rescom and American Medical Device. Ryan will pursue Ron Pare and Best Fitness.

3) Update on garden stone fundraiser

Order placed for 8x8 square will sell for \$45.00. Create online order form and webpage. Promote on Facebook.

4) WinterFest planning

Confirm event time, 2/7/15 from 12:00 – 3:00 PM. “Olaf” will arrive at 1:00 PM. Ryan reported that Allie will photograph kids with “Olaf” and set up a sight for them to download pictures from. The Church can be used as a rain location if need be. Tracy will set up the Fire Pit, Nick will take care of the firewood and Tricia will ask about the Fire Permit.

Next Meeting: March 3, 2015

Adjourn: 9:00 PM

Respectfully Submitted,
Tricia Dzuris, Clerk