



Regular meeting minutes of the
Council on Aging Board

Date: 1/10/2018

Place: Senior Center

Room: B07

75 Groton Road, No. Chelmsford, MA 01824

Opening: Chair Len Olenchak called the meeting to order at 9:00 a.m.

Members present: Nickie Bischoff, Fred Brusseau, Paul Der Ananian, Alan Fidler (by phone), Bob Hamilton (by phone), Ruth l'Anson, Louise Myers, Len Olenchak, Jerelyn Serra, Annie Smith, and Dianne Sperry.

Members absent: Steve Flynn, Debra Siriani, Terese Viega

Guest: Natalie Dussault

Pledge of Allegiance was recited.

Minutes: Minutes of the December meeting were approved, as amended.

OLD BUSINESS

Chairs. No update.

Electronic Sign. Jerelyn Serra reported that she has been in touch with three vendors to collect information about available options and the associated costs. The deadline for input from these vendors is January 19. Len Olenchak and Fred Brusseau have been working with Town Hall to learn the specific parameters required by the town's bylaws. Once all the information is gathered, the sign committee will establish the specs for exactly what is wanted, then apply for the appropriate zoning variances, and investigate funding options.

Covered Access to Garage. A covered outside passageway is now being considered. Len Olenchak and Dianne Sperry are working with Kathleen Canavan, who is currently getting quotes.

Miscellaneous. Several kitchen-related topics were discussed. Ruth l'Anson volunteered to report at the next meeting on the status of the mixer, coffee cups, and the Friend's Café profitability.

NEW BUSINESS

- April Hunt announced that it is time for all municipal employees (which includes us) to complete the Conflict of Interest (COI) training. She distributed summary information about COI as well as information on how to find the online training site. At the completion of the training, print out a copy of the training certificate and give it to April. Training must be completed by **TUESDAY, APRIL 3.**

- Len Olenchak stated that he is working with the DPW to get a fence put around the dumpster (as has been done for the rest of the town facilities).
- A new bingo board has been delivered and will be ready for the following week's games.
- Chowderfest is scheduled for Saturday, February 3.

NEXT MEETING: WED., FEB. 14, 9:00 a.m.

Minutes submitted by Ruth I'Anson, Recording Secretary