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**2020-04-17**

**8:04 AM**

**TOWN OF CHELMSFORD**

**PATRICIA E. DZURIS**

**TOWN CLERK**

Town of Chelmsford  
Master Plan Update Committee  
50 Billerica Rd., Room 205 Chelmsford, Ma 01824  
Regular Meeting  
MINUTES  
January 9, 2020  
Approved February 27, 2020

**Attending:** George Zaharoolis, Kenneth Lefebvre, Joseph Ready (7:22PM), Scott Rummel, Bill Murphy, Donald Van Dyne, Scott Rummel, Nancy Araway (7:03PM),

**Not Present:**

**Others Present:** Evan Belansky-Community Development Director, Fred Brousseau-Age Friendly Initiative.

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. This meeting was hand recorded by the Recording Secretary.

This meeting was called to order at 7:06PM by Chairman Zaharoolis.

**7:00- 7:15 Open Session**

No one came forward at this time.

**Vision statement - discussion**

No further discussion at this time

**Review of final updated draft survey**

A document was provided to Committee members. Several comments were received electronically.

Response options for Question 4 will be amended to include community services.

Question 7 was added.

Mr. Brusseau thanked the Committee for allowing some questions in regard to Age Friendly issues. He noted that some renumbering was needed (there are two Question 7's). He asked if the rating categories in Question 11 could be renamed based on importance. Question 8, he provided suggested re-wording of several categories, and adding a couple of more categories-night/weekend transportation service for those in need, and information about transportation options in town. Mr. Zaharoolis suggested adding the transportation questions in the section about transportation. Mr. Brousseau will provide the actual text he is suggesting to Mr. Belansky.

Mr. Brousseau noted that many people are not aware of what kinds of services are already available.

Mr. Rummel suggested eliminating Question 3. The Committee decided to keep the question in.

Human/Community Services will be added as a category to the new Question 7.

Another revised document will be forwarded to the Committee.

The survey could be online as soon as next week. Copies will be available at the Library, Senior Center, and the Town website. Surveys can be sent electronically to town committee members to distribute, and via help of the School Department. Encouraging people to share the survey via newsletters and public events will be important.

The survey can run until the end of February.

### **Review of final draft Open Space & Recreation and Historic and Cultural sections**

The Historic Commission will be asked for their recommendations for updates on the Historic & Cultural Section.

### **Open Space and Recreation**

The Committee was asked to review the Issues and Opportunities section of the Open Space and Recreation section to help with compiling a new I & O section for the Update.

Mr. Zaharoolis suggested deleting the references to density bonuses, and to focus on incentives, as a density bonus is not part of the bylaw.

Mr. Belansky suggested a change regarding Chapter 61 notification compliance.

Mr. Rummel would like the update to reflect the accomplishments since the 2010 Plan was written. He also suggested an occasional review every two years or so. Ms. Araway recalled issues faced by the previous Implementation Committee. The Master Plan cannot direct how many of the identified issues are funded.

Ms. Araway suggested adding map that shows where the open space areas are to clarify the lack of links between them where applicable.

School recreation facilities are still in need of improvements and enhancements. Many of the issues are still the same.

Additional content and formatting changes were discussed. Completed functions and projects will be deleted. Creating a bicycle trail from Rt. 129 to the Freeman Rail Trail can be added in as an opportunity.

Most of the Conservation Commission issues and opportunities will remain the same.

Ms. Araway suggested adding a recommendation to identify and create additional funding sources for the maintenance of open space and recreation areas.

The Committee was asked to provide more input on the last two sections of this segment. The survey may provide additional input as well.

### **Natural Resources**

The new Stormwater Management Committee needs to be referenced in this section.

Ms. Araway requested that Mr. Belansky look into whether new federal regulations for small streams and riverlets will impact Chelmsford. She will also do some research.

Discussion of pest management control and wildlife interaction may need public/private programs to manage. There may be issues when development of UMass West Campus begins.

Mr. Zaharoolis suggested mentioning the salt/sand management for road de-icing, as different chemicals are used as an alternative to sand. Ms. Araway suggested separating fertilizer concerns as its own topic.

Creation of the Tree Committee has helped with landscaping plans and tree replacement. This paragraph will be re-worded.

Invasive plant management will continue to be an issue.

Additional changes were reviewed; many concerns will remain the same.

Climate change and ecosystem concepts will need to be developed and included in the Plan.

A revised document will be forthcoming.

### **Public input sessions – discussion**

Session will be in March, march 19. Location tbd

**Agenda items for next meeting**

Nmcog will be at 1/23 meeting to discuss survey, land use ec dev section, poss discussion on housing.

Comments and edits requested.

Evan will be submitting a req for supplemental funding to expand nmcog services via dlta request.

**Approval of minutes**

**Motion:** by Mr. lefevre to approve the meeting minutes of November 21, 2019, as presented.  
Seconded by Ms. Araway. **Motion carries, unanimous.** Don abstained

**Motion:** by Mr. lefevre to approve the meeting minutes of December 19, 2019, as presented.  
Seconded by Ms. Araway. **Motion carries, unanimous.** Scott abstained

**Adjourn**

**Motion:** by Mr. lefevre to adjourn the meeting at 8:55PM. Seconded by Ms. Araway. **Motion carries, unanimous.**

Respectfully Submitted,  
Vivian W. Merrill,  
Recording Secretary

Supporting Documents:

- Draft Survey
- Draft Update of Open Space & Recreation and Historic and Cultural Sections