



Town of Chelmsford  
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Office of the Town Clerk

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Patricia E. Dzuris

September 5, 2017

TO: Board of Selectmen  
FROM: Tricia Dzuris, Town Clerk  
CC: Paul Cohen, Town Manager  
John Sousa, Finance Director  
RE: Designation of New Voting Equipment

In accordance with MGL Chapter 54, §34, when a town changes its voting equipment, the Selectmen must first vote to authorize the use of the new equipment at least 120 days in advance of the first election when the equipment will be used.

An appropriation was made in FY18 for new equipment. An Invitation for Bid was advertised on August 17, 2017. One qualified bid was received by the 9:00 AM deadline on September 5, 2017 from LHS Associates. The recommendation is to purchase the ImageCast voting machines to be used for the April 3, 2018 Local Election.

I request that the Selectmen take the following vote:

*To discontinue using AccuVote ballot scanning and tabulation voting equipment and to authorize the Town Clerk to purchase IMAGECAST scanning and tabulation voting equipment and to use the IMAGECAST voting equipment beginning with the April 3, 2018, Local Election and all elections and primaries federal, state and local from that date forward.*

Thank you for your consideration.