



BOARD OF SELECTMEN MEETING AGENDA
March 11, 2019
Town Offices, 50 Billerica Road
Chelmsford, MA 01824
Dennis Ready Meeting Room 204

1. 7:00 PM CALL TO ORDER - NOTIFICATION OF LIVE BROADCAST

2. PUBLIC SERVICE ANNOUNCEMENTS

- Nashoba Valley Technical High School Committee Applications due by March 20, 2019

Documents:

[NVTHS COMMITTEE APPLICATIONS AD.PDF](#)

3. OPEN SESSION

4. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 03-11-19.PDF](#)

5. LICENSES

- Change of Manager, All Alcoholic Beverages Package Store: Harrington Wine & Liquors, Inc. (pending change to Mall Liquors, Inc.) DBA Lincoln Liquors, 10 Summer Street
- One Day Wines & Malt Beverages License: St. John the Evangelist Parish, 115 Middlesex Street, 03/16/19

Documents:

[HARRINGTON WINE AND LIQUORS CHANGE OF MANAGER.PDF](#)
[ST JOHN THE EVANGELIST ONE DAY LICENSE.PDF](#)

6. REPORTS AND PRESENTATIONS

- MassDOT Traffic Operations Engineer, John Gregg and Regulations Engineer, Rick Wilson: Traffic Issues and Truck Exclusions

7. TOWN MANAGER REPORTS

- Updated Vehicle Inventory
- Sewer Rate Relief Fund Distribution
- BOS Meeting Schedule

Documents:

[VEHICLE FLEET.PDF](#)
[SEWER RATE RELIEF FUND - FY2019 DISTRIBUTIONS.PDF](#)
[BOARD OF SELECTMEN MARCH - APRIL 2019 MEETING SCHEDULE.PDF](#)

8. TOWN MANAGER APPOINTMENTS

- Recycling Committee: Virginia Lee Williams, 1 year term exp. 6/30/2019

Documents:

[TOC1179 VIRGINIA WILLIAMS.PDF](#)

9. MEETING MINUTES

- Tri-Board Minutes 12-10-18

Documents:

[BOS MINUTES 12-10-18 TRI BOARD.PDF](#)

10. SELECTMEN LIAISON REPORTS & REFERRALS

11. PRESS QUESTIONS

NEXT REGULAR MEETING DATE: **March 25, 2019**

The Chelmsford Board of Selectmen and School Committee will meet on March 25, 2019 to appoint one representative and one alternate representative to the Nashoba Valley Technical High School Committee to fill 3-year terms.

Applications are available on the Town of Chelmsford website or in the Town Manager's Office. Applications should be forwarded to the Town Manager's Office, 50 Billerica Road, Chelmsford, MA 01824 by 4:00 PM on Wednesday, March 20, 2019.

Committee Vacancies as of 03/11/2019

CCA Advisory Committee

- (1) 1 year term ending 6/30/2019

CIVIC Committee

- (1) unexpired 3 year terms ending 6/30/2019,
- (1) unexpired 3 year term ending 6/30/2020,
- (2) 3 year terms ending 6/30/2021

Community Action Program Committee

- (1) 1 year terms ending 6/30/2019

Council on Aging

- (1) unexpired 3 year term ending 6/30/2020
- (3) associate member positions – 3 year terms ending 6/30/2021

Cultural Council

- (up to 21 total members) 3 year terms ending 6/30/2021

Energy Conservation Committee

- (1) unexpired 3 year term ending 6/30/2019
- (2) 3 year terms ending 6/30/2021

Holiday Decorating Committee

- (3) 1 year terms ending 12/31/2019

Middlesex Canal Commission

- (2) 2 year terms ending 06/30/2020

Parade Committee

- All Applicants Welcome - 1 year terms ending 7/06/2019

Personnel Board

- (1) 2 year terms ending 6/30/2020

Public Celebrations Committee

- (5) 1 year terms ending 6/30/2019

Sign Advisory Committee

- (2) unexpired 3 year terms ending 6/30/2020
- (1) 3 year term ending 6/30/2021

Skate Park Committee

- (2) 1 year terms ending 6/30/2019

Committee Application

If you are interested in serving on a Town board or committee, please **apply on the town website**. [Click Here](#)

For more information, please contact:

Town Manager's Office
50 Billerica Road
Chelmsford, MA 01824
TMOffice@townofchelmsford.us
978-250-5201



BOARD OF SELECTMEN

Town Offices

50 Billerica Road

Chelmsford, MA 01824-2777

(978) 250-5201 FAX: (978) 250-5252

Albert Glenn Diggs, Chair
Kenneth Lefebvre, Vice Chair
Emily Antul, Clerk

George R. Dixon, Jr.
Patricia Wojtas

March 6, 2019

Richard Aronovitz
Harrington Wine & Liquors, Inc.
10 Summer Street
Chelmsford, MA 01824

Dear Mr. Aronovitz:

Please be advised that I am in receipt of your application for a Change of Manager on the All Alcoholic Beverages Package Store License for Harrington Wine & Liquors, Inc. (change of corporate name pending) DBA Lincoln Liquors at 10 Summer Street. The Board of Selectmen would like you to attend their March 11, 2019 meeting, so they may ask any questions they may have regarding this matter. This meeting is scheduled for 7:00 p.m. in room 204, at the Town Offices, 50 Billerica Road, Chelmsford.

Should you have any questions regarding this meeting, please feel free to contact me at (978) 250-5289 or kbruce@townofchelmsford.us.

Sincerely,

Kristina Bruce
Support Services Coordinator



BOARD OF SELECTMEN
Town Offices
50 Billerica Road
Chelmsford, MA 01824-2777
(978) 250-5201 FAX: (978) 250-5252

APPLICATION FOR LICENSE

INFORMATION TO BE FURNISHED BY APPLICANT – GENERAL

1. Type of License Applied for All Alcoholic Package Store License - change of manager
2. Official Name on License Harrington Wine + Liquors, Inc.
3. D/B/A/ (if applicable) Lincoln Liquors
4. Address of Establishment 10 Summer St.
5. On Premises Phone Number 978-256-2711
6. Manager's Name, Address and Home Phone # Tracey Dinardo (effective immediately)
12 Claude Rd. Chelmsford, MA 01824
7. Hours of Operation Requested:
Weekdays M-S ~~8am-11pm~~ 9-10
Sundays ~~10am-11pm~~ 10-6 per Joseph Condon
8. Seating Capacity n/a



Town of Chelmsford

PROCESS FOR LICENSE APPLICATION/DEPARTMENTAL SIGN OFF SHEET

Type of License Applying for All Alcoholic Package Store License

change of manager

Name of Business Harrington Wine + Liquors Inc.

Address 10 Summer St.

Contact Person Richard Aronovitz

Phone # 508-380-6322 E-mail lincolnliquors@yahoo.com

Existing Use _____ Capacity* _____

Proposed Use _____ Capacity* _____

RESTAURANTS: PLEASE PROVIDE THE DEPARTMENTS LISTED BELOW WITH A FLOOR PLAN.

AUTO DEALERS: PLEASE PROVIDE THE DEPARTMENTS LISTED BELOW WITH A PARKING PLAN.

Please obtain signatures from the Department Heads listed below. Once these signatures have been obtained, bring this document to the Selectmen's Office for next available agenda.

Community Development *[Signature]* Date 11/13/18
Room LL01 - 978-250-5231

Conservation Department *[Signature]* Date 11-8-18
Room LL01 - 978-250-5248

Board of Health *[Signature]* Date 11-8-18
Room 102 - 978-250-5241

Tax Collectors Office *[Signature]* Date 11-13-2018
Room 104 - 978-250-5210

Fire Prevention Office *[Signature]* Date 11/7/2018
Town Offices - Room LL03 - 978-244-3361

Building Department/ADA *[Signature]* Date 11-13-2018
Room LL01 - 8:30 - 10:00 AM or by appointment - (978) 250-5225

Applicant must obtain Certificate of Inspection after all licenses/permits have been granted.
(OBTAIN THIS SIGNATURE LAST)

*Capacity - Restaurants: Seating Capacity
Auto Dealers: Number of Cars for Sale on Lot



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street Boston, MA 02114
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM

AMENDMENT-Change of Manager

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: <https://www.paybill.com/mass/abcc/retail/>
 PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL

EPAY CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN STATE ZIP CODE

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | <input type="checkbox"/> Other <input type="text"/> | | <input type="checkbox"/> Change of DBA |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
 239 CAUSEWAY STREET
 BOSTON, MA 02241-3396

Payment Confirmation

YOUR PAYMENT HAS PROCESSED AND THIS IS YOUR RECEIPT

Your account has been billed for the following transaction. You will receive a receipt via email.



Transaction Processed Successfully.

INVOICE #: ef142068-3698-4cde-ba84-b765b6d84bfa

Description	Applicant, License or Registration Number	Amount
FILING FEES-RETAIL	0030-PK-0200	\$200.00
		\$200.00

Total Convenience Fee: **\$0.35**

Date Paid: **11/6/2018 2:44:50 PM EDT**

Total Amount Paid: **\$200.35**

Payment On Behalf Of

License Number or Business Name:
0030-PK-0200

Fee Type:
FILING FEES-RETAIL

Billing Information

First Name:
Richard

Last Name:
Aronovitz

Address:
10 Summer St.

City:
Chelmsford

State:
MA

Zip Code:
01824

Email Address:
lincolnliquors@yahoo.com



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street, Boston, MA 02114
www.mass.gov/abcc

AMENDMENT-Change of Manager

Change of License Manager

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
HARRINGTON WINE & LIQUORS, INC		00030-PK-0200

2. APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
JOSEPH CONDON	GENERAL MANAGER	lincolnliquors@yahoo.com	978-667-4773

3A. MANAGER INFORMATION

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name	TRACEY DINARDO	Date of Birth	[REDACTED]	SSN	[REDACTED]
Residential Address	12 CLAUDE RD. CHELMSFORD, MA 01824				
Email	tvillecco@lincolnliquors.com	Phone	978-256-2711		
Please indicate how many hours per week you intend to be on the licensed premises	45	Last-Approved License Manager	JOSEPH CONDON		

3B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen? Yes No *Manager must be U.S. citizen
 If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.
 Have you ever been convicted of a state, federal, or military crime? Yes No
 If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

3C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
8/20/16	Present	Store Manager	Lincoln Liquors	Joseph Condon
2014	8/2016	CLOSER	Busa Wine & Spirits	Mark Dinardo

3D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature Tracey A Dinardo Date 10/19/18

APPLICANT'S STATEMENT

I, RICHARD ARONOVITZ the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory

of HARRINGTON WINE & LIQUORS, INC
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

3/5/19

Title:

OWNER

CORPORATE VOTE

The Board of Directors or LLC Managers of
Entity Name

duly voted to apply to the Licensing Authority of and the
City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on
Date of Meeting

For the following transactions (Check all that apply):

Change of Manager

Other

"VOTED: To authorize
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

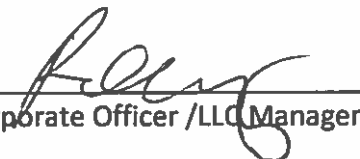
"VOTED: To appoint
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

For Corporations ONLY

A true copy attest,


Corporate Officer / LLC Manager Signature


Corporation Clerk's Signature

This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.

Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention Procedures) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,

Adam F. Chafetz
HCI President

ID#: 4677666 Name: Tracey Villecco
Exam Date: 11/26/2017 Expiration Date: 11/25/2020

TIPS eTIPS Cif Premise 3.0
CERTIFIED

Issued: 11/25/2017 Expires: 11/25/2020
ID#: 4677666

Tracey Villecco
Harrington's Wine & Spirits
10 Summer St
Chelmsford, MA 01824-3079

For service visit us online at www.gettips.com





BOARD OF SELECTMEN

Town Offices

50 Billerica Road

Chelmsford, MA 01824-2777

(978) 250-5201 FAX: (978) 250-5252

Albert Glenn Diggs, Chair
Kenneth Lefebvre, Vice Chair
Emily Antul, Clerk

George R. Dixon, Jr.
Patricia Wojtas

March 04, 2019

Mr. Paul Firicano
St. John the Evangelist Parish
115 Middlesex St.
N. Chelmsford, MA 01863

RE: ONE DAY BEER & WINE LICENSE

Dear Mr. Firicano:

Please be advised that this office is in receipt of your application for a One Day Beer & Wine License for the St. Patrick's Dinner to be held at St. John the Evangelist Parish at 115 Middlesex St. on March 16, 2019.

The Board of Selectmen will review your application at the March 11, 2019 meeting. This meeting will be held at Town Offices, 50 Billerica Road, in Room 204 at 7:00 p.m.

Sincerely,

Kristina Bruce
Support Services Coordinator

TOWN OF CHELMSFORD
Special and One Day License – Application Form
(M.G.L. Ch. 138 § 14)
ABCC Regulations: Special License § 1.1

Please check one:

Application by a manager for one day special license for the sale of **BEER & WINE** to be drunk on the premises. (for profit or non-profit)

Application by the manager of an organization for one day special license for the sale of **ALL ALCOHOLIC BEVERAGES** to be drunk on the premises. (nonprofit organizations only) Please attach appropriate documentation pertaining to nonprofit status.

DATE OF EVENT BEING APPLIED FOR: Saturday, March 16, 2019

1. Full name, address and phone number(s) of the organization making this application.
St. John the Evangelist Parish, 115 Middlesex St. N. Chelmsford, MA 01863 978-251-8571
2. Full name, address and phone number(s) of manager who shall be responsible for the license:
Paul Firicano, 115 Middlesex St, N. Chelmsford, MA 01863 978-251-8571
3. Is the applicant requesting the license TIPS Certified? If Yes, please attach appropriate documentation.
YES NO *
4. Nature of Event St. Patrick's Dinner Number of Attendees 140
5. Location where event shall be held: Church Hall
6. Has the approval of the property owner been obtained? YES NO
7. Time of event: FROM 5 o'clock AM/PM PM TO 11 o'clock AM/PM PM
8. Exact times of the license: (alcohol on premises) FROM 5 o'clock AM/PM PM TO 11 o'clock AM/PM PM
9. Has the applicant been issued similar licenses in Chelmsford in the past 12 calendar months?
YES NO If so, when? December 23, 2018
10. Does the applicant have an application for license to sell alcoholic beverages pending before the licensing authority of the Town of Chelmsford? YES NO
11. Please attach a floor plan showing the layout of the room for your event as it pertains to seating.

The applicant hereby states that the applicant has received a copy of the Licensing Authority's regulations pertaining to Special and One Day Liquor Licenses and is aware of and shall comply with all applicable statutes, by-laws and regulations.

Paul Firicano, Collaborative Business Manager Authorized Representative and Title
2/26/19 Date

*Tina Sousa will be TIPS Certified person on site

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.0
provided by Health Communications, Inc.
is hereby granted to:

Tina Sousa

For coursework completed on February 28, 2019

Certification documents to be sent to:
115 Middlesex St, North Chelmsford, MA 01863-2030



HEALTH COMMUNICATIONS, INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.



Department	Manufacturer & Model	Take-Home Use
BOH	KRIS - CARGO TRAILER	
BOH	Ford Escape	
BOH	KRIS - UTILITY TRAILER	
BUILDING	FORD - EXPLORER	
CABLE	KRIS - UTILITY TRAILER	
CABLE	FORD - EXPEDITION	
CABLE	KW - K270K3	
CEMETERY	BIG TEX - UTILITY TRAILER	
CEMETERY	FORD - F350 DUMP TRUCK	
CEMETERY	JOHN DEERE - BACKHOE	
CEMETERY	FORD - F350 DUMP	
CEMETERY	FORD - PICKUP	
CEMETERY	FORD - F350 PICKUP	
COA	TOYOTA - ECHO	
COA	FORD - CMAX	
COA	FORD - ECONOLIN	
COA	FORD - ECONOLINE	
COA	FORD - E350	
DPW	FORD - RANGER	
DPW	SCAG - TRAILER	
DPW/ENGINEER	GMC - SIERRA 2500	Assistant DPW Director
DPW/ENGINEER	CHEVROLET - PICKUP	
DPW/ENGINEER	CHEVROLET - COLORADO PICKUP	
DPW/FACILITIES	CHEVROLET - BOX TRUCK	
DPW/FACILITIES	JEEP - PATRIOT	DPW Director
DPW/FACILITIES	FORD - ESCAPE	Facilities Manager
DPW/FACILITIES	HOLDER - TRACTOR SIDEWALK PLOW	
DPW/FACILITIES	JOHN DEERE - TRACTOR	
DPW/FACILITIES	CHEVROLET - SILVERADO	
DPW/FACILITIES	FORD - EXPLORER	
DPW/FACILITIES	CHEVROLET - EXPRESS VAN	
DPW/FACILITIES	CHEVROLET - SILVERADO	
DPW/FACILITIES	CHEVROLET - EXPRESS VAN	
DPW/FACILITIES	CHEVROLET - COLORADO PICKUP	
DPW/FACILITIES	CHEVROLET - EXPRESS VAN	
DPW/FACILITIES	KRIS - UTILITY TRAILER	
DPW/FACILITIES	FORD - F550 UTILITY BUCKET	
DPW/FACILITIES	CHEVROLET - SILVERADO PICKUP	
DPW/FACILITIES	BIG TEX - TRAILER	
DPW/FACILITIES	CHEVROLET - SILVERADO	
DPW/FACILITIES	CHEVROLET - SILVERADO	
DPW/FACILITIES	Jacobsen HR700 Rotary Mower	
DPW/HWY	HOLDER - TRACTOR	
DPW/HWY	FORD - F550	
DPW/HWY	FORD - F550	
DPW/HWY	FORD - F550	
DPW/HWY	SURE - UTILITY TRAILER	
DPW/HWY	GMC - SIERRA	Assistant Highway Superintendent
DPW/HWY	Ford F450	
DPW/HWY	CAT - BACKHOE LOADER	
DPW/HWY	CAT - WHEEL LOADER	
DPW/HWY	JOHN DEERE - TRACTOR	
DPW/HWY	PETERBILT - SANDER	
DPW/HWY	PETERBILT - DUMP TRUCK	

Department	Manufacturer & Model	Take-Home Use
DPW/HWY	CAT - 938M	
DPW/HWY	CATERPILLAR - LOADER	
DPW/HWY	WELCH - UTILITY SWP	
DPW/HWY	BOMBARDIER - SW 48 SIDEWALK PLOW	
DPW/HWY	BANDIT - BRUSH CHIPPER 250	
DPW/HWY	INTERNATIONAL - DUMP TRUCK	
DPW/HWY	COMP AIR LEROI - TRAILER/AIR COMPRESSOR	
DPW/HWY	TOW MASTER - T 12P TRAILER	
DPW/HWY	INTERNATIONAL - DUMP TRUCK	
DPW/HWY	INTERNATIONAL - SEWER VAC. 400 SERIES	
DPW/HWY	INTERNATIONAL - DUMP TRUCK	
DPW/HWY	PACE - TRAILER	
DPW/HWY	BOMBARDIER - SIDEWALK TRACTOR	
DPW/HWY	FORD - F550 DUMP TRUCK	
DPW/HWY	INTERNATIONAL - 700 SERIES TRUCK	
DPW/HWY	INTERNATIONAL - 700 SERIES	
DPW/HWY	INTERNATIONAL - SANDER	
DPW/HWY	CAT - WHEEL LOADER	
DPW/HWY	ELGIN - PELICAN SWEEPER	
DPW/HWY	FORD - F250 PICKUP	
DPW/HWY	INTERNATIONAL - SANDER	
DPW/HWY	INTERNATIONAL - SANDER	
DPW/HWY	CHEVROLET - PICKUP	
DPW/HWY	INTERNATIONAL - SANDER	
DPW/HWY	FORD - F450	
DPW/HWY	MB MSV - TRACTOR	
DPW/HWY	CATERPILLAR - WHEEL LOADER	
DPW/HWY	TRACTOR - SIDEWALK PLOW	
DPW/HWY	CHEVROLET - CHASSIS PICKUP	
DPW/HWY	CHEVROLET - PICKUP	Highway Superintendent
DPW/HWY	PETERBILT - DUMP TRUCK	
DPW/HWY	PETERBILT - DUMP TRUCK	
DPW/HWY	CATERPILLAR - BACKHOE LOADER	
DPW/HWY	PETERBILT - SANDER	
DPW/HWY	ELGIN PELICAN - SWEEPER	
DPW/HWY	CHEVROLET - SILVERADO	
DPW/HWY	PETERBILT - DUMP TRUCK	
DPW/HWY	PETERBILT - DUMP TRUCK	
DPW/HWY	SOLAR TECH - MESSAGE BOARD	
DPW/HWY	CATERPILLAR - EXCAVATOR	
DPW/HWY	SOLAR TECH - MESSAGE BOARD	
DPW/HWY	DUMP - UTILITY HOT BOX	
DPW/HWY	DEERE - GATOR	
DPW/HWY	PETERBILT	
DPW/HWY	FORD - F150 PICKUP	On Call Highway Working Foreman
DPW/MOTORPOOL (Town Offices)	FORD - FUSION	
DPW/MOTORPOOL (Town Offices)	FORD - FOCUS	
DPW/PARKS	TAG A LONG - TRAILER	
DPW/PARKS	BIG T - UTILITY TRAILER	
DPW/PARKS	CHEVROLET - SILVERADO	
DPW/PARKS	CHEVROLET - CHASSIS CAB	
DPW/SEWER	Chevrolet 3500HD Utility	
DPW/SEWER	FORD - ECOVAN	
DPW/SEWER	TRAILER - SPECIAL GENERATOR	
DPW/SEWER	CHEVROLET - PICKUP	Sewer Inspector
DPW/SEWER	MGS - TRAILER	
DPW/SEWER	JLG - UTILITY TRAILER	
DPW/SEWER	CHEVROLET - SILVERADO	
DPW/SEWER	CHEVROLET - SILVERADO	
DPW/SEWER	CHEVROLET - SILVERADO PICKUP	

Department	Manufacturer & Model	Take-Home Use
DPW/SEWER	INTERNATIONAL - 400 SER	
DPW/SEWER	CHEVROLET - SILVERADO PICKUP	Sewer Technican
DPW/SEWER	CHEVROLET - SILVERADO PICKUP	Senior Sewer Maintenance Technican
DPW/SEWER	INTERNATIONAL - CAB/CHASSIS TRUCK	
DPW/SEWER	CHEVROLET - SILVERADO PICKUP	Sewer Technican
DPW/SEWER	CHEVROLET - SILVERADO PICKUP	Senior Sewer Maintenance Technican
DPW/SEWER	CHEVROLET - SILVERADO	Sewer Mechanic/Generator Tech
DPW/SEWER	CHEVROLET - SILVERADO PICKUP	Sewer Technican
DPW/SEWER	FORD - DRWSUP UTILITY	
DPW/SEWER	FORD - ECOVAN	
DPW/SEWER	RAM - TRANSIT VAN (modified)	
DPW/SEWER	CHEVROLET - SILVERADO	Sewer Operations Supervisor
DPW/STORMWATER	Chevy Silverado	Stormwater Foreman
DPW/STORMWATER	Ford F550	
FIRE	MAXIM - PUMPER HOSE	
FIRE	HOMEMADE - TRAILER WITH GENERATOR	
FIRE	MAXIM - PUMPER	
FIRE	SMEAL - PUMPING ENGINE	
FIRE	BIG T - TRAILER	
FIRE	FORD - F350	
FIRE	CARGO - UTILITY TRAILER	
FIRE	NATIONWIDE - TRAILER	
FIRE	INTERNATIONAL - SMEAL FIRE TRUCK	
FIRE	FORD - PICKUP	
FIRE	FORD - EXPLORER	Fire Prevention Captain
FIRE	SMEAL - PUMPER	
FIRE	FORD - F350	
FIRE	FORD - EXPLORER	
FIRE	SMEAL - INTERNATIONAL	
FIRE	INTERNATIONAL - FIRE TRUCK	
FIRE	FORD - CROWN VICTORIA	
FIRE	JOHN DEERE - UTILITY	
FIRE	HOMEMADE - LE4000 TRAILER	
FIRE	FORD - PICKUP	Fire Mechanic
FIRE	CHICAGO - TRAILER	
FIRE	FORD - FUSION	
FIRE	SPARTAN - LADDER FIRE TRUCK	
FIRE	SMEAL - SIRIUS FIRE TRUCK	
FIRE	YACHT - BOAT-TRAILER	
FIRE	FORD - EXPEDITION	
FIRE	PIERCE - SABER PUMPER	
FIRE	FORD - EXPLORER	Deputy Chief Mike Donoghue
FIRE	TOYOTA - HIGHLANDER	Fire Chief Gary Ryan
FIRE	Ford Explorer	Fire Investigation Unit (FIU)
LIBRARY	CHEVROLET - COLORADO PICKUP	
POLICE	FORD - CUTAWAY	
POLICE	SMITH - TRAILER	
POLICE	SMTM - TRAFFIC MONITOR	
POLICE	FORD - ECOVAN	
POLICE	BIG TEX - UTILITY TRAILER	
POLICE	SAM - MSRS UTIL TRAILER	
POLICE	FORD - CROWN VICTORIA	
POLICE	MAGNUM - UTILITY TRAILER	
POLICE	FORD - EXPLORER	
POLICE	FORD - CROWN VICTORIA	Detective - On Call Major Incident
POLICE	FORD - TAURUS	
POLICE	FORD - CROWN VICTORIA	

Department	Manufacturer & Model	Take-Home Use
POLICE	FORD - CROWN VICTORIA	
POLICE	MINI LINE - TRAILER	
POLICE	CARRY ON - UTILITY TRAILER	
POLICE	LOAD - BOAT TRAILER	
POLICE	FORD - TAURUS	
POLICE	FORD - EXPLORER	Lieutenant - Investigative Division Commander
POLICE	FORD - TAURUS	Lieutenant - Special Services Division Commander
POLICE	FORD - EXPLORER	
POLICE	FORD - EXPLORER	
POLICE	FORD - EXPLORER	
POLICE	FORD - EXPLORER	Patrol Officer assigned to NEMLEC Regional Response Team
POLICE	CARRY ON - TRAILER	
POLICE	FORD - EXPLORER	
POLICE	FORD - EXPLORER	
POLICE	FORD - EXPLORER	
POLICE	FORD - F250 PICKUP	
POLICE	FORD - EXPLORER	Deputy Police Chief
POLICE	FORD - EXPLORER	
POLICE	CHEVROLET - TAHOE	Patrol Officer - K-9 Operations
POLICE	FORD - EXPLORER	
POLICE	FORD - EXPLORER	
POLICE	FORD - EXPLORER	
POLICE	FORD EXPLORER	
POLICE	FORD EXPLORER	
POLICE	FORD EXPLORER	
POLICE	FORD EXPLORER	
POLICE	FORD EXPLORER	
POLICE	FORD EXPLORER	Chief of Police
POLICE	HARLEY DAVIDSON	
POLICE	HARLEY DAVIDSON	
POLICE	FORD F250	
POLICE	PRO LINE (BOAT)	
SCHOOL	FORD - EXPLORER	
SCHOOL	Ford Transit Van	
SCHOOL	Jeep Cherokee	



DLS
DIVISION OF LOCAL SERVICES
MA DEPARTMENT OF REVENUE

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES

IN CONSULTATION WITH THE
MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL
PROTECTION

***COMMONWEALTH
SEWER RATE
RELIEF FUND***

FY2019
DISTRIBUTIONS

MARCH 2019

Commonwealth Sewer Rate Relief Fund

Summary of Distributions

1	Massachusetts Water Resources Authority	\$ 890,239
3	Water & Sewer Commissions	\$ 46,328
2	Sewer Districts	\$ 10,500
42	Cities & Towns	\$ 152,933

Total Distributions

48	Governmental Units	\$ 1,100,000
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MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
Sewer Rate Relief Fund for FY2019

<u>Governmental Unit</u>	<u>\$ Project Aid</u>
ANDOVER	\$5,698.00
BARNSTABLE	\$954.00
BEDFORD	\$999.00
BOSTON WATER AND SEWER COMMISSION	\$26,892.00
BRAINTREE	\$585.00
BROCKTON	\$363.00
CAMBRIDGE	\$46,635.00
CANTON	\$1,525.00
CHELMSFORD	\$5,361.00
CHERRY VALLEY SEWER DISTRICT	\$752.00
COHASSET	\$532.00
DARTMOUTH	\$647.00
DRACUT	\$4,406.00
EDGARTOWN	\$1,651.00
FAIRHAVEN	\$890.00
FITCHBURG	\$3,090.00
FRAMINGHAM	\$610.00
GLOUCESTER	\$3,677.00
GRAFTON	\$425.00
GROTON	\$80.00
HUDSON	\$903.00
LAWRENCE	\$996.00
LYNN WATER AND SEWER COMMISSION	\$5,001.00
MASSACHUSETTS WATER RESOURCES AUTHORITY	\$890,239.00
MAYNARD	\$547.00
MONTAGUE	\$410.00

NEEDHAM	\$1,100.00
NEW BEDFORD	\$16,948.00
NORTH ATTLEBOROUGH	\$1,968.00
NORTHBRIDGE	\$714.00
PLYMOUTH	\$1,230.00
RAYNHAM	\$2,978.00
READING	\$852.00
ROYALSTON	\$127.00
SALISBURY	\$1,055.00
SCITUATE	\$910.00
SOMERVILLE	\$508.00
SOUTH ESSEX SEWERAGE DISTRICT	\$9,748.00
SOUTHWICK	\$1,501.00
SPENCER	\$626.00
SPRINGFIELD WATER AND SEWER COMMISSION	\$14,435.00
STURBRIDGE	\$1,001.00
TEWKSBURY	\$18,286.00
UPTON	\$40.00
WALTHAM	\$3,315.00
WEST SPRINGFIELD	\$36.00
WESTBOROUGH	\$2,332.00
WORCESTER	\$16,422.00

TOTAL AWARDS: \$1,100,000.00

TOTAL RECIPIENTS: 48

Chapter 29: Section 2Z. Commonwealth Sewer Rate Relief Fund

Section 2Z. There shall be established and set up on the books of the commonwealth a separate fund to be known as the Commonwealth Sewer Rate Relief Fund. The fund shall consist of all amounts credited to the fund and any income derived from the investment of amounts credited to the fund. All amounts credited to the fund shall be held in trust and used solely for the purposes of this section. Amounts credited to the fund shall be available to mitigate sewer rate increases due to debt service obligations created by issuing eligible indebtedness. For the purposes of this section, eligible indebtedness shall mean debt issued on or after January 1, 1990, which has a final date of maturity more than 5 years after the date of issuance and which is incurred, wholly or in substantial part, to finance or refinance the cost of planning, design or construction of a water pollution abatement project, or part of such a project, required to be constructed to meet the Federal Water Pollution Control Act, 33 U.S.C. sections 1251 et seq., and sections 26 to 53, inclusive, of chapter 21, or any wastewater collection or transportation project related thereto. Eligible indebtedness shall not include any indebtedness for which the issuer has received assistance provided from state grants.

Notwithstanding this section, eligible indebtedness shall include indebtedness incurred to finance the Metrowest Water Supply Tunnel and the Chicopee Valley Aqueduct Redundancy Project. Eligible indebtedness shall include indebtedness incurred under loan agreements under chapter 275 of the acts of 1989 which exceeded \$50,000,000 by June 30, 1995, and the debt service attributable to those agreements for any year, for purposes of this section, shall be the net obligation borne by the issuer after application of any credits, subsidies or assistance, however characterized, provided under the aforementioned laws. No city, town, district, commission, agency, authority, board or other instrumentality of the commonwealth or any of its political subdivisions which is responsible for the ownership or operation of wastewater treatment projects and is authorized to finance all or any part of the cost of such projects through the issuance of eligible indebtedness, in this section called an issuer, shall receive relief authorized by this section in excess of 20 per cent of its annual debt service obligations due to eligible indebtedness. The division of local services of the department of revenue, in consultation with the department of environmental protection, shall develop guidelines to certify an issuer eligible indebtedness and shall create a process to distribute funds equitably to eligible issuers, in order to mitigate extraordinary increases in sewer costs. Funds disbursed in any fiscal year shall be disbursed on or before March 31 of the fiscal year. The board, office or commission responsible for setting sewer charges in each city, town, district or commission that either receives aid itself or is a member of a regional entity that receives aid under this section shall certify to the division of local services that it has reduced sewer charges to reflect its share of any such aid. No expenditure shall cause the fund to be in deficit at the end of the fiscal year.

BOARD OF SELECTMEN

March – April 2019 Meeting Schedule

MONDAY, MARCH 25, 2019	7:00 P.M.	
THURSDAY, APRIL 4, 2019	6:00 P.M.	Reorganization Meeting
MONDAY, APRIL 8, 2019	7:00 P.M.	
MONDAY, APRIL 22, 2019	7:00 P.M.	
MONDAY, APRIL 29, 2019	6:30 P.M.	{at Senior Center prior to Town Meeting, if necessary}

TOC1179: Virginia Lee Williams

Application created: 02/25/2019

Contacts

Email v.l.williams@comcast.net

Home (978) 244-1249

Address 7 Oriole St
Chelmsford MA, 01824

Application details

Occupation details

Availability details now

Education and Experience Town Meeting Rep, 2016-present

Attachments

Appointment details

1 **Recycling Committee** For: 0 Against: 0 Final Recommendation: None

Qualifications

Chelmsford Resident

Applicant: I'm interested in helping the Recycling Committee to reduce the amount of solid waste in our town!

Workflow

Name	Description	Status	Date
Clerks	Schedule	IN PROGRESS	
Clerks	Appoint	PENDING	

Town of Chelmsford
Board of Selectmen Minutes
School Administration Building
230 North Rd.
Chelmsford, MA 01824

**Tri-Board Meeting MINUTES
December 10, 2018**

Board of Selectmen Attending:

Glenn Diggs, Chairman
Ken Lefebvre, Vice Chairman
Emily Antul, Clerk
Patricia Wojtas, Selectman

Paul Cohen, Town Manager
John Sousa, Town Treasurer
Darlene Lussier, Town Accountant
Michael McCall, Asst. Town Manager

Not Present: George Dixon, Jr., Selectman

School Committee Attending:

Allen Thomas
Donna Newcomb
Dennis King
John Moses

Dr. Jay Lang, Superintendent
Joanna Johnson-Collins, Business Director
Dr. Linda Hirsch, Asst. Superintendent

Not Present: Barbara Skaar

Finance Committee Attending:

James Clancy
Anita Tanini
Ameena Langford
Kathy Duffett
Vicky Parks
Eric Chambers
David Gosselin, Sr.

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. This meeting was video recorded by Chelmsford Telemedia.

BOS Chairman Diggs called the meeting to order at 7:00PM.

Mr. Cohen explained this meeting will discuss the annual budget for the upcoming year. He described the state budgetary process and time line, as well as Town Charter process. Budgetary items completed to date were summarized.

Town Accountant Darlene Lussier-Report on Current Fiscal Year (FY19)

Town Accountant Darlene Lussier presented revenue data through November 30, 2018. Some local receipts are coming in slightly under what was seen last year. Permitting is up 31% from last year, due to several large projects being developed. Hotel taxes decreased by 15%, and meals taxes decreased by \$11,000.00. Interest and investment rates have been coming up, however the stock market numbers may

decrease. Real estate and property taxes are up 4% from last year. Miscellaneous recurring revenues and solar SREC's are up a little bit. Ms. Lussier believes revenue will remain flat with not much growth.

Regarding expenses, all departments are within budgets. Fire and police overtime and retirees actions may be needed, no requests have been received to date.

Revolving accounts data was listed, described and summarized. Proceeds from the sale of 101 Mill Rd. will be put into a reserve account to be used for future real estate or land acquisition. The School Dept. keeps track of balances in the Circuit Breaker account, and the Special Education accounts. A final journal entry is provided to the Town at the end of the year.

Finance Director John Sousa-Proposed FY20 Capital Improvement Plan

Town Treasurer John Sousa explained the Capital Improvement budget is \$3.47 million. The Capital Improvement Committee received many requests in excess of this amount, so not all requests could be granted. A 10-year history of funding percentages to General Government and the School Dept. were shown. Non-excluded debt service projection data was provided for the next ten years. There are many capital requests due to the age of many facilities. As the debt is paid down, there will be room to allow more projects to be funded.

Chairman Diggs requested that the Request for Proposals for the security cameras requested by the School Department be broad enough to allow multiple companies to bid. Dr. Lang advised he hopes to receive multiple quotes that meet their minimum specifications. The new equipment must be compatible with existing equipment. Mr. Cohen advised that improvements are always being made to the buildings to make them as efficient as possible.

Nashoba Valley Technical School District Superintendent of Schools Dr. Denise Pigeon-Fiscal Year 2020 Budget Development Process and Capital Needs

Dr. Pigeon explained the school's FY 2019 budget is working well and is on target. Actual numbers are on the school's website, as well as the latest audit results.

The school's annual budget will increase by \$220,000.00. The increases include anticipated retirements, increased transportation costs, increased health insurance costs, utility services increases, and the cost of vendor contracts. Dr. Pigeon noted that student services needs are increasing, and five social workers are needed. A van needs replacement, and a facility assessment revealed an increase in debt service and capital costs.

An overview of the roof repair project was provided, and funding will be requested at the annual town meetings. New rooftop boiler units will be requested so work will coincide with the roof replacement.

The facility assessment report will be on the school's website in January when it is received. There remains a potential need for a warrant article to request permission to bond funding to repair or replace the fire suppression system.

Other account balances were summarized. New enrollment shows a 17 student decrease. A history of assessment versus total spending budgets was shown.

The school's budget will be finalized by January. Everyone is invited to their annual school budget breakfast. There will be a Public Hearing on February 5, 2019 so they will be ready for the Town Meetings in all of the communities.

The roof repair project is estimated to be about \$4 million. Solar panels are adding to the cost, as the school does not own all of the panels. A Statement of Interest has been submitted and accepted into the MSBA program so they can be reimbursed for 55% of the costs of this project, which is in the design phase.

Chelmsford Superintendent of Schools Dr. Jay Lang-School Department's Budgetary Status for the Current Fiscal Year and Outlook for the Upcoming Fiscal Year

Dr. Lang provided data on Net School Spending in various comparable districts, and explained most districts are spending more than required; Chelmsford is 27% over the required amount. Many districts are in the 25% range. Student teacher ratio data was shown, and is currently 13.6 to 1.

Data on Average Teacher Salary, Per-pupil expenditures, and Fixed Funding increases was provided; there will be a \$1.65 million increase in overall salary. They are expecting 8-9 individuals to retire at this time. Other non-wage related items were listed. The School Department is looking at the MSBA core program and the accelerated repair programs for smaller projects.

Mrs. Duffet requested how the balances of School Choice and Child Care accounts would be used. Dr. Lang explained the department is trying to build a buffer for unexpected expenses, and they have not been used since 2015. The programs are profitable.

Town Manager Paul Cohen-Financial Condition of the Town, Revenue and Expenditure Forecasts, and other Relevant Information Pertaining to the Fiscal Year 2020 Budget

Mr. Cohen described how the Town's Operating Budget is allocated in the areas of schools, technology, benefits and insurance, debt service, public works, police, fire, general government, state assessments and overlay, the library and other areas.

He is still awaiting formal tax rates from the state. About 45% of revenues go to the schools budget, and 18% goes to benefits & insurance costs. Ten year budget comparison data was presented. The budget has increased by \$37 million, which is an overall 39% increase.

The budget is funded by the property taxes, state aid, local receipts, and available funds. Five year comparison data was provided. Taxes are increasing everywhere. The biggest problem is declining state aid, as the amount received is not keeping up with increased costs. Education reform being discussed at the state level will most likely only benefit struggling districts, and Chelmsford is not struggling.

Discussion Regarding the Development of a Coordinated and Balanced Budget

Mr. Cohen explained that this year's budget priorities include education, public safety, public works, capital infrastructure, and public health and human services.

Regarding net school spending, student enrollment is still declining. Per pupil spending likely exceeds \$15,000 per student. There are 92 students eligible for Circuit Breaker reimbursement today; three years ago this number was 68 students. Circuit breaker eligibility accounts for \$4.3 million in expenditures.

School Choice enrollment shows 52 out-of-district students will be enrolling in Chelmsford, of which 42 are from Lowell. Chelmsford has 32 outgoing students, of which 10 attend schools in Westford.

The Town currently has 246.6 full time General Government employees.

Fixed budgetary factors were listed. Wages will increase by \$625,000.00, the Nashoba Valley Technical High School Assessment by \$82,000.00, retirement assessment by \$543,128. Health insurance may increase another 6%. There are 1,553 subscribers for Health Insurance, of which 914 are retirees, and 639 are active employees.

Non-excluded debt service is decreasing, Medicare tax is increasing by 4.67%. New legislation is requiring an OSHA safety compliance officer in all communities. This person must be hired by February, and will have a cost of \$80,000.00.

A Community Services Coordinator will be hired, at a cost of \$70,000.00. This person would provide information and referrals for social services, similar to the services provided by the Veterans agent. The hiring is being done as part of the age-friendly community initiative.

There is an increase in funding for the senior work program from \$100,000.00 to \$150,000.00, which will provide for up to 75 hours per participant. A middle school resource officer will cost \$41,000.00, a facilities maintenance expense is \$35,000.00, a second health inspector will cost \$30,000.00. The property insurance valuation update will cost \$20,000.00. The total increased costs on the government side is \$325,000.00.

Revenue sources will increase by 3.2%; new levy capacity from property tax is estimated at \$3,938,007.00. State aid is estimated to increase by \$275,000.00. There will be no anticipated increase in local receipts.

The School Department will receive a 3.2% increase to \$61,000,000.00.

According to a recent study by the US Census Bureau, Massachusetts has lower taxes than 17 other states.

Goals for the next year include efforts to seek additional local aid to support local operations, examine whether local fees should be increased, eliminated or reduced. The School Department will look at fees for transportation and activities, and they will create a plan for the use of School Choice funding.

Cost drivers were summarized. Mr. Cohen noted a recession may be coming again. The final budget will be presented at the end of January.

General Discussion:

Selectman Antul asked whether the monetary value and savings to the Town under the Senior Volunteer Program have been quantified. Mr. Cohen advised that there is anecdotal evidence of the benefits, but they are difficult to financially quantify.

Mrs. Duffett asked Dr. Lang about the decrease in Medicaid reimbursements. Dr. Lang explained the reimbursements fluctuate every year. Actual numbers have increased.

Selectman Lefebvre asked whether the 122 outgoing students impact the budget. Mr. Cohen stated this has not been quantified. The State does not fully fund the charter school reimbursements. Dr. Lang advised this will need analysis. The program helps class size, but costs the town money. Participating students can come and go at any time. Mr. Clancy advised these costs do not include benefits and insurance.

Motion: by Selectman Lefebvre to enter Executive Session at 9:12PM, not to return to regular session, to discuss Strategy with Respect to Collective Bargaining with the General Government and School Department Employee Labor Unions. Seconded by Selectman Antul.

Roll Call Vote:

Chairman Diggs, Aye
Selectman Wojtas, Aye
Selectman Antul, Aye
Selectman Lefebvre, Aye
Allen Thomas, Aye
Donna Newcomb, Aye
Dennis King, Aye
John Moses, Aye
James Clancy, Aye
Anita Tanini, Aye
Ameena Langford, Aye
Kathy Duffett, Aye
Vicky Parks, Aye
Eric Chambers, Aye
David Gosselin, Aye

Motion Carries, unanimous.

Respectfully Submitted,
Vivian Merrill
Recording Secretary

Supporting Documents:

- School Department Presentation
- Nashoba Valley Technical School Presentation
- Budget Presentation
- FY2020 Capital Plan Presentation