



BOARD OF SELECTMEN MEETING AGENDA

June 25, 2018

Town Offices, 50 Billerica Road
Chelmsford, MA 01824
Dennis Ready Meeting Room 204

1. 7:00 P.M. CALL TO ORDER - NOTIFICATION OF LIVE BROADCAST

2. 7:00 PM JOINT MEETING WITH PLANNING BOARD

- Appoint associate member to Planning Board to fill unexpired term ending 4/2/2019

Documents:

[JOINT MEETING NOTICE.PDF](#)
[HOULE - PLANNING BOARD ALTERNATE APPLICATION.PDF](#)

3. PUBLIC SERVICE ANNOUNCEMENTS

- Proclamation: Paul Center 50th Anniversary
- Claudia DeLucia: Chelmsford Farmers' Market, Saturdays from 10 AM – 2 PM
- John Osborn, Parade Committee: July 4th Parade
- Friendship Park at Roberts Field Ribbon Cutting Ceremony, Saturday, June 30th, 10 AM
- Monday, August 6th by 4:00 PM: Deadline for Submission of Citizen Petition Warrant Articles for October 15, 2018 Fall Annual Town Meeting
- MassDOT Design Public Hearing Route 129 & Riverneck Rd June 28, 7:00 PM Town Offices Room 205

Documents:

[PROCLAMATION - PAUL CENTER 2018.PDF](#)
[2018 FARMERS MARKET FLYER.PDF](#)
[RIBBON CUTTING INVITATION.PDF](#)
[AD PROOF - FTM CITIZEN PETITION DEADLINE.PDF](#)
[MASSDOT PUBLIC HEARING FLYER.PDF](#)
[MASSDOT_PUBLIC HEARING NOTICE.PDF](#)

4. OPEN SESSION

5. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 06-25-18.PDF](#)

6. PUBLIC HEARINGS

- Alteration of Premises – All Alcoholic Beverages Restaurant License: Pita Restaurant Group LLC, 18 Boston Rd.
- Continuation of Class II Auto Dealer Hearing: Capital Motor Group, 154 Middlesex

Street, vacant portion of lot. CONTINUED TO JULY 23, 2018

Documents:

[PITA - ALTERATION OF PREMISES.PDF](#)

7. LICENSES

- One Day Beer & Wine License: Peter DePesa for the Murray Family Charitable Foundation, 162 Old Westford Rd., 7/7/2018
- Common Victualer License: Ronit Hospitality II LLC, DBA Holiday Inn Express, 8 Independence Drive
- Common Victualer License: Hema Hotel LLC, DBA Best Western Plus Chelmsford Inn, 187 Chelmsford Street

Documents:

[ONE DAY LICENSE - AUTISM FUNDRAISER.PDF](#)

[HOLIDAY INN EXPRESS - COMMON VIC.PDF](#)

[HIE FLOOR PLANS.PDF](#)

[BEST WESTERN - COMMON VIC.PDF](#)

8. LOCAL INITIATIVE PROJECT REGULATORY AGREEMENT FOR PROPOSED RENTAL HOUSING UNITS AT 104 TURNPIKE ROAD

Documents:

[LOCAL ACTION APPLICATION - 104 TURNPIKE RD.PDF](#)

[HOUSING AUTHORITY MEMO - 104 TURNPIKE RD.PDF](#)

[TOWN COUNSEL MEMO - 104 TURNPIKE RD.PDF](#)

9. REPORTS AND PRESENTATIONS

- John Sousa, Finance Director: Approval of Bond Sale

Documents:

[BOND AUCTION RESULTS 6 19 18.PDF](#)

[BOND SALE VOTE CERTIFICATION.PDF](#)

10. TOWN MANAGER REPORTS

- Katrina Road Brownfields Redevelopment Project
- Merrimack Riverbank Stabilization Project
- List of Qualified Officers & Designated Backup Signatory

Documents:

[LIST OF QUALIFIED OFFICERS TO PERFORM TM DUTIES 6-18.PDF](#)

11. APPOINTMENTS

- Annual Appointments
- Roberts Field Advisory Committee, Justin Whitehouse - 1 year term exp.

6/30/2019

- Vinal Square Strategic Action Plan Committee, Joseph Tierney - 1 year term exp. 6/30/2019
- North Town Hall Advisory Committee, Joseph Tierney - 1 year term exp. 6/30/2019
- Recycling Committee, Kevin Goscila - 1 year term exp. 6/30/2019

Documents:

[6-25 ANNUAL APPOINTMENTS.PDF](#)
[TOC1132 - JUSTIN WHITEHOUSE.PDF](#)
[TOC1129 - JOSEPH TIERNEY.PDF](#)
[TOC1128 - KEVIN GOSCILA.PDF](#)

12. TOWN MANAGER AND TOWN ACCOUNTANT PERFORMANCE APPRAISAL PREPARATION

Documents:

[TM REVIEW.PDF](#)
[\(VER.2\)CHELMSFORD SCH SUPERINTENDENT TOWN MANAGERS 2008 2018.PDF](#)

13. BOARD OF SELECTMEN AND TOWN MANAGER FY19 GOALS

Documents:

[FISCAL YEAR 2019 GOALS FOR THE BOARD OF SELECTMEN AND TOWN MANAGER.PDF](#)
[AUGUST 2007-CHELMSFORD FIRE DEPARTMENT STUDY.PDF](#)
[RECC LETTER.PDF](#)
[04.03.18 TEWKSBURY RECC PROGRESS SET 6.PDF](#)
[04.03.18 TEWKSBURY RECC PROGRESS SET 10.PDF](#)
[04.03.18 TEWKSBURY RECC PROGRESS SET 16.PDF](#)
[CONDENSED SCOPE OF WORK - LONG RANGE MASTER PLAN-ESCI.PDF](#)
[SAMPLE CLIENT ACTIVITY TRACKING -COMSTAR.PDF](#)
[PROJECTION CHELMSFORD FIRE RESCUE-COASTAL BILLING.PDF](#)

14. SELECTMEN LIAISON REPORTS & REFERRALS

15. PRESS QUESTIONS

NEXT REGULAR MEETING DATE: **July 23, 2018**