

CHELMSFORD PARADE COMMITTEE – MEETING AGENDA

DATE: Wednesday May 16, 2018

TIME: 6:00 P.M.

PLACE: Chelmsford Elks, Chelmsford, MA

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9:04 AM

TOWN OF CHELMSFORD PATRICIA E. DZURIS
TOWN CLERK

Chelmsford Police Information

- Bridge Construction

Treasurer's Report:

Secretary Report:

Advertising

Permits

Fundraising:

- Coordinator Needed for 50/50
- Coordinator Needed for Banner

Winter Banners:

- Ensure Sponsors On Spreadsheet

Summer Banners:

- Hanging date: Sunday May 20, 8 AM

Sponsorships:

Parade Marshal:

- Need New Nomination

Bands:

Singers at Start of Parade/Flag Raising:

- Arrival Time

Announcers:

- Kelly Beatty, Lynn Marcella, Jeff Hardy

Winstanley Parking:

Parking / Shuttle Signs:

Chelmsford Telemedia

- John to contact

Time Capsule

- Display Case
- Advertising

Political Candidates:

- Same \$\$ Amount
- Pat will be coordinator

Floats:

- Winners – 4 x \$500 (web=\$300)

Marching Groups, Clowns, etc.:

- Volunteers contacting

Golf Carts:

- Make sure works (closer to parade)
- Need Town Carts

Radio System:

Web Site:

- Maintenance

Facebook:

- Maintenance

Volunteers:

Shirts:

Old Business:

- Volunteers for the tasks that were done by the "retired committee" Especially day of Parade

New Business:

Meeting Dates for 2018: (Proposed)

- May 16
- June 06
- June 27 (Line-up gathering)
- Review Stand Decorate: ?? Sat. July 1
- Country Fair: Tuesday, July 3
- Parade Day: Wednesday, July 4